

HONG KONG, CHINA TENNIS ASSOCIATION
BOOKING PROCEDURES FOR USE OF HKCTA TENNIS CENTRE
(Last Updated: 22 July 2026)

INDIVIDUAL ON-THE-SPOT BOOKING (Same Day)

- (a)** On-the-spot booking (Same Day) can be done at HKCTA Tennis Centre Booking Office between **7:15am - 9pm**.
- (b)** Payment by credit card or cash can be used in person at HKCTA Tennis Centre Booking Office. Hire charges for courts and concessionary rates are the same as LCSD with effective on 1 November 2013.
- (c) Conditions for on-the-spot booking (Same day)**
 - (i)** Each hirer can book a maximum of 1 court per hour; &
 - (ii)** No more than 2 hours (during 7am - 6pm, 9pm - 11pm) and 1 hour (during 6pm - 9pm) on weekdays; &
 - (iii)** No more than 2 hours (during 7am - 9am, 7pm - 11pm) and 1 hour (during 9am - 7pm) on Saturdays, Sundays and public holidays;
 - (iv)** No cancellations will be refundable;
 - (v)** 15 days reallocation period or refund is granted to hirer if courts are closed due to inclement weather or any other safety issues. (Decision for unfit courts to be made by either Centre Manager or Director of Coaching of HKCTA);
 - (vi)** Maximum 4 persons per court for individual bookings.
- (d) Remarks**
 - (i)** Identification Document (including - Identity Cards, Passports, HKSAR Re-entry Permits and Full-time Student ID Cards or Student Handbook (with photo)) number **MUST** be produced for all bookings. Receipt or credit card receipt number given is used as proofs of booking when hirers arrive at the courts. Person whose Identification Document is used for booking **MUST** be one of 4 persons on the court.
 - (ii)** Courts 5 - 8 can be booked for public usage when not being used for HKCTA training programmed. Courts 7 and 8 are set aside for public use from 6pm - 10pm each weekday and from 9am - 7pm on Saturdays, Sundays and Public holidays.
 - (iii)** Other courts (1 - 4) may become available from time to time if no HKCTA training courses or activities are taking place.

* HKCTA reserves the right to amend the booking procedures at any time without prior notice.