



香港網球總會

Hong Kong Tennis Association

香港銅鑼灣掃桿埔大球場徑1號奧運大樓1021室
Room 1021, Olympic House, 1 Stadium Path,
So Kon Po, Causeway Bay, Hong Kong

HONG KONG TENNIS ASSOCIATION SELECTION APPEAL MECHANISM

1. Purpose

1.1 In order to provide persons with a process by which to lodge appeals of player selection decisions made by Hong Kong Tennis Association ('HKTA'), HKTA has set out the mechanism and procedures for appeals.

2. Background

2.1 Equal opportunity, fair play and transparency form a key part of HKTA's core values. It is HKTA's objective to make player selection decisions in a fair and transparent manner, with a prescribed mechanism and procedure for appeals.

3. Mechanism

3.1 Players, or guardians of players (if the player is below the age of 18) ("the appellant") may appeal to HKTA through the following procedure:

- (a) The appellant must submit a written appeal request including justified reasons within seven days of the selection announcement and addressing to the Chairperson of the Appeal Committee using one of the following methods:
 - i. Email: info@tennishk.org;
 - ii. Fax: 2894-8704;
 - iii. Post: Room 1021, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay; or
 - iv. Feedback Submission on HKTA website. [Feedback - Hong Kong Tennis Association \(tennishk.org\)](https://www.tennishk.org)
- (b) The Appeal Committee would convene a meeting within 7 days after receipt of the appellant's written appeal request.
- (c) The Appeal Committee should not consist of members that were involved in the original selection, and should have a fair balance of expertise and gender mix.
- (d) The Appeal Committee will review the appeal request taking into consideration the grounds for the appeal request and the circumstances of the case, and decide whether a hearing should be conducted.
- (e) The outcome of the appeal (whether paper-based or held by hearing) shall be based on a majority decision of the Appeal Committee.
- (f) The decision of the Appeal Committee and any follow up actions shall be provided to the appellant in written form within 10 days of receiving the appellant's written appeal request.
- (g) The decision of the Appeal Committee will be final.

4. Appeal Panel

Compose of at least 3 members including at least 1 office bearer