

National Programme Withdraw Application Form
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WITHDRAWAL APPLICATION FORM

Part I: To be completed by Player		
Name of Player		(*Please circle appropriate) * Group: Futures / U12 / U14 / U16 / U18 * Venue: CB / KT / NTE / NTW / GAP / SKM
Please state the reason(s) for leaving		Endorsed by (Coach)
Effective Date / Month for Withdrawal		Contact Number
Name of Parent	Signature of Parent	Date of Application
Part II: To be completed by verifying staff, endorsing and approving authorities		
Endorsed by		(Signature)
Approved by		(Signature)
Date:		
HKCTA Office use		

Notes:

- If participant fails to attend the course due to personal reasons, there shall be NO arrangement for refund or make-up class.
- If participant fails to attend the whole course due to health reason, refund will be arranged if the application is submitted 5 days prior to the commencement of the course. HK\$100 admin fee will be levied for each application. Sick leave application during the course will not be eligible for refund unless the participant will be absent for 50% or more of the lesson continuously and medical certification is provided.
- Withdrawal application should be approved by the in-charge coach and send to HKCTA 30 days prior to the expected termination date.

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