

Performance Coach

The Hong Kong, China Tennis Association (“HKCTA”) is seeking a high caliber candidate for the above position:

Job Purpose

To assist in the design of training programs and deliver the on-court sessions within the Hong Kong, China Tennis Association (HKCTA) Player Development program. Be guided by the aims and objectives of HKCTA.

Key Tasks

The Performance Coach has the responsibility of coaching a designated group of players based at a HKCTA centre. This is a role that has both on-court and off-court responsibilities. In addition to a minimum of 40 hours per week of on-court coaching, it also includes administrative duties, tournament support responsibilities and international travel. The primary responsibilities are as follows:

- 1) Reporting to the Director of Player Development and/or Head Coach, and working with a team of support staff to deliver a high performance tennis program.
- 2) Technical and tactical development of players, and knowledge of sports medicine programmes.
- 3) Designing tournament and training schedules of players in his/her group and monitoring their progress and results.
- 4) Working within the guidelines of the Annual Plan.
- 5) Regular communication with parents on a formal and informal basis.
- 6) Regular liaison with relevant HKCTA committees and staff.
- 7) Supporting coach education programmes.
- 8) Represent the HKCTA and its player’s interests to the media and general public in a positive manner.
- 9) Any other duties deemed appropriate by the HKCTA Chief Executive Officer/ Director of Player Development.

Accountabilities

- 1) To work within the HKCTA coaching team to create a world class high performance training environment.
- 2) To create, build and sustain effective working relationships and networks with key partners, particularly other tennis coaches, committees, and staff.

- 3) Maintain high standards of discipline and work ethic to ensure the success and the professional image of the HKCTA. Be a role model and lead by example. Ensure that standards are maintained at all levels.
- 4) Continually update knowledge on world's best practices to ensure best possible information is available to players. Through regular appraisal and self-analysis, find opportunities for personal and professional development.
- 5) Knowledge on Health & Safety at work, and notify the Chief Executive Officer/ Director of Player Development of any safety concerns.
- 6) To build, manage and maintain strong inter-departmental relationships and communication within the organisation.
- 7) Abide by the HKCTA Code of Conduct.

Person specification

- 1) Knowledge and understanding of and commitment of tennis.
- 2) Knowledge and understanding of how to engage and communicate and motivate tennis players of all ages, and parents and committee members.
- 3) Knowledge and understanding of H&S and Child Protection.
- 4) Ability to communicate effectively both verbally and in writing.
- 5) Ability to work effectively in a team.
- 6) Good understanding of international standards of junior / adult players.
- 7) Highly motivated and enthusiastic.

Essential requirements

- 1) A recognized international tennis qualification.
- 2) Valid HKCTA Coaching Licence (can assist application if not yet licensed).
- 3) Relevant Coaching Experience.
- 4) Excellent communication skills.



5) Computer skills.

Interested candidates please email your resume and expected salary to info@tennishk.org on or before June 19, 2024. Please indicate on the subject of the email “Application for Performance Coach”.

Applicants who are not invited for interview within three months may consider their applications unsuccessful.

All applications will be treated in the strictest confidence. Personal Data provided by appointees will be used strictly for recruitment and other employment-related purposes only.