

Financial Controller

Hong Kong, China Tennis Association is seeking an experienced and detail-oriented financial controller to oversee the organization's accounting and finance operations. This is a critical role in ensuring the financial health and sustainability of the growth of the Association.

Job Description

- Manage all accounting functions including accounts payable, accounts receivable, payroll, and general ledger;
- Prepare monthly, quarterly, and annual financial statements and reports for the Council of the Association and key stakeholders;
- Develop, monitor and analyze budgets, cash flow, and financial KPIs to identify risks and opportunities;
- Manage the external and internal audit processes and serve as the main point of contact for auditors;
- Ensure compliance with all relevant financial regulations and tax requirements;
- Report to and communicate with the Finance Committee and Audit Committee of the Association;
- Oversee and manage the transfer pricing planning;
- Implement strong internal controls and financial policies;
- Provide strategic financial guidance and recommendations to the executive team;
- Oversee the Association's investments and manage relationships with financial institutions;
- Report to the CEO, the COO and the President of the Association.

Requirements

- Bachelor's degree in Accounting, Finance, or a related field;
- 7+ years of experience as a financial controller or in a senior accounting role;
- Strong working knowledge of non-profit accounting principles and best practices;
- Excellent analytical, problem-solving, and communication skills;
- Proficient in financial software, spreadsheets, and data analysis tools;
- Experience in the sports/recreation industry is preferred.

This is a full-time, salaried position based at Hong Kong, China. Competitive compensation and benefits package offered commensurate with experience.

Interested candidates please email your resume and expected salary to info@tennishk.org by June 30, 2024. Please indicate on the subject of the email “Application for Financial Controller”.

We look forward to hearing from qualified candidates who share our passion for tennis and growing the sport within our local community.

All applications will be treated in the strictest confidence. Personal Data provided by appointees will be used strictly for recruitment and other employment-related purposes only.