

The Hong Kong, China Tennis Association is seeking to recruit a high calibre candidate for the following position:

CHIEF EXECUTIVE OFFICER FOR ATP AND WTA EVENTS

Duties

- a) Oversee and manage the ATP and WTA Events of HKCTA;
- b) Report to the Steering Committee, and manage a team of 10-20 staff;
- c) Liaise with IMG, WTA and ATP and tournament arrangements;
- d) Seek new sponsorships, and servicing existing sponsors;
- e) Liaise with the Hong Kong Government, M Mark on funding, venue and facilities;
- f) Managing the event budget;
- g) Liaise with agents and players for appearance of players;
- h) Ad hoc assignments as instructed by the Steering Committee

Requirements

- a) At least 10 years' working experience in operating WTA and/ or ATP events;
- b) Familiar with ATP and WTA guidelines and operations manual;
- c) Good command of written and spoken English, knowledge of Cantonese / Mandarin is an advantage;
- d) Good communication skills and able to work independently and under pressure;
- e) Team player, self-motivated & outgoing;

Interested candidates please submit your resume together with a cover letter on or before **23rd April 2024**.

Chief Executive Officer
Hong Kong, China Tennis Association
Rm. 1021, Olympic House,
1 Stadium Path, Causeway Bay
Hong Kong

or by email to info@tennishk.org

Personal data collected will be used for recruitment purpose only. All applications will be treated in the strictest confidence. Candidates that are not contacted 3 months after the application deadline can consider their application unsuccessful.