

HKCTA COACHING CAREER PROGRAMME

1. Introduction

The “HKCTA Coaching Career Programme” aims to identify local potential candidate(s) and offer a clear career development path in tennis coaching. Throughout the whole process of development in about 7-year, we offer a series of ITF Coach Certification courses from elementary (beginner) to development and then advanced (national) level, coaching and travelling opportunities and tutor training in the entire career development process.

2. Eligibility

- 18 to 35 years old;
- Hong Kong permanent resident;
- Completed secondary school education or higher is preferable;
- Former Professional in recent FIVE years; or
- Represented Hong Kong in major events; or
- Former ITF/ATP/WTA ranked player(s); or
- Former Champion or 1st runner-up of National Championships in recent FIVE years in singles; or
- Currently A+ Player in League grading; or
- Have been the member of tennis team in university in recent THREE years.

3. How to apply

Applicant should submit the application by post or by email with the completed application form and the copies of required documents to the to Hong Kong, China Tennis Association at HKCTA Tennis Centre, Kowloon Tsai, 13 Inverness Road, Kowloon City, Kowloon or by email to coachingdevelopment@tennishk.org

Application Deadline: 1 Dec 2023

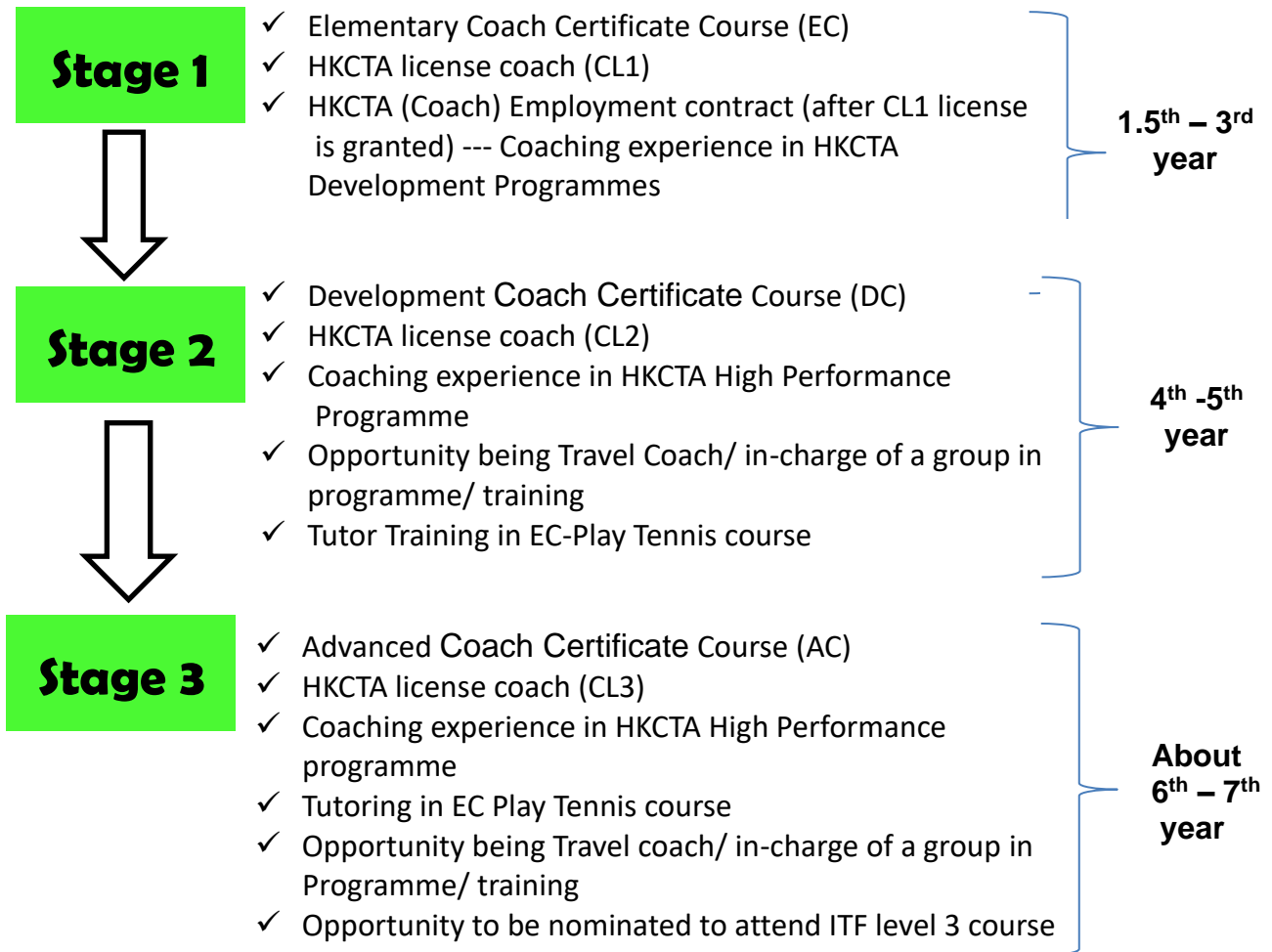
4. Details

Total support is over **HK\$2.5 million is for per candidate over the whole programme.**

- The supports include:
 - ITF-HKCTA Coach Certificate courses* (Elementary/ Development/ Advanced)
 - HKSI Sports Coaching Theory course*
 - Coaching employment contract with HKCTA programmes
 - Application of HKCTA Coach License and fee

* Candidate will be reimbursed full course fee, upon completion of each course successfully.

5. Programme Path



Remarks:

1. Each candidate will be reviewed after each stage to confirm further supports.
2. All above information is for reference only
3. HKCTA has the rights to vary or modify any of the information, terms and conditions without any prior notification.

Additional information for Coach Certificate courses

- I. Tennis Theory (Face to Face Lecture) & Practical aspects
- II. ITF Online courses

1. For more details, please visit to the following website:
2. <https://www.itf-academy.com/?academy=103&area=online>

whereas, to obtain a **Coach Certificate and HKCTA License**, candidates should complete the following:

- III. **Practical coaching experience – 30-50 hours** in due course upon successful completion and passing of **Part A. and B.** and
- IV. **Sports Coaching Theory (conducted by Hong Kong Sports Institute (HKSI)).** For more details, please visit to the following website: <https://www.hkcoaching.com/en/programme-event/introductory-sports-coaching-course/index.html>

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Application Form

Application Deadline: 1 Dec 2023

備註 Remarks

1. The completed application form, together with copies of professional qualifications, should be sent to “Hong Kong, China Tennis Association” By email, to coachingdevelopment@tennishk.org, or by post. Address: HKCTA Tennis Centre, Kowloon Tsai, 13 Inverness Road, Kowloon City, Kowloon. (HKCTA Coaching Career Programme)
請將填妥之申請表格，連同專業資格證書副本，電郵至 coachingdevelopment@tennishk.org、郵寄交回『中國香港網球總會』，地址：九龍城延文禮士道13號 九龍仔公園 中國香港網總網球中心。
(註明: HKCTA Coaching Career Programme)
2. Applicants should provide documentary evidence listed in the application pertaining to the tournament results, qualifications and working experience for verification during selection.
本會將於甄選期間要求申請者出示有關所申報之比賽成績、學歷證書及工作經驗證明文件以供核對。

A. Personal Particulars 個人資料

Chinese Name 中文姓名		English Name 英文姓名	
Date of birth (DD/MM/YY) 出生日期		HKID No. 香港身份證號碼	
Mobile No. 手提電話號碼		Email 電郵	
HKCTA Member Club 中國香港網球總會屬會		HKCTA Winter/Summer League Player's Grading 中國香港網球總會冬夏季聯賽球員級別	
Address 住址			

Please complete the below information from the most recent records 請提供最近記錄以完成以下資料

1. Training details 訓練資料

From 由	To 至	Name of Organization 機構名稱
MM / YY 月 / 年	MM / YY 月 / 年	

2. Tournament Results 比賽成績

Date (MM/YY) 日期 (月/年)	Tournament 比賽名稱	Organizer 主辦單位	Results 成績

3. Coaching Experience 網球執教經驗

Date日期	Event / Programme 項目/課程名稱

4. Academic/Professional Qualifications 學歷/專業資格

From 由 MM / YY 月 / 年	To 至 MM / YY 月 / 年	Schools, Colleges, Universities Attended/Attending; Issuing Authority 曾經/現正就讀的學校、學院、大學；頒發機構	Qualification Obtained/to be Obtained 已獲取 / 將獲取的學歷

5. 職業 Occupation

From 由 MM / YY 月 / 年	To 至 MM / YY 月 / 年	Name of Company 公司名稱	Title 職位	Full-time 全職	Part-time 兼職

B. Declaration 聲明I acknowledge and understand 本人知悉及明白

HKCTA reserves the right in its discretion to accept or reject any enrolment application. HKCTA reserves the right to cancel any scheduled event.

本會保留接受或拒絕任何人仕報名之權利。本會保留取消任何已安排活動之權利。

- (1) the information provided by me is true and correct, or the enrolment will be cancelled
本人所提供之資料全屬正確無訛，否則登記資格將會作廢。
 - (2) the information provided by me will be used for the purposes of enrolling and promoting the activities organized by the Association, co-organizing parties, and/or other authorized parties or partnering companies in connection with the delivery of the said activities;
本人所提供之資料會被用作報名及總會與合辦機構，其他授權機構、合作公司所籌辦活動推廣之用
 - (3) the information may be disclosed to the subsidiaries, agents, contractors, sub-contractors and/or affiliates of the persons mentioned paragraph (1) and/or other relevant parties for the purposes mentioned in paragraph (1);
就(1)所指，資料會向有關附屬公司、代理、承辦商及/或其他聯繫之人仕公開
 - (4) the information provided will be used for selection and other related purposes in the Hong Kong, China Tennis Association. It may be accessible to offices, committees or persons who will process selection matters. Information on all unsuccessful candidates will be destroyed after the recruitment exercise when no longer required.
申請者所提供之資料將用作甄選或其他有關事宜，並會供本會有關部門、委員會或其他處理甄選事宜之人士查閱。甄選程序完成後，未獲取錄之申請者資料，當無需保留時將全部銷毀。
 - (5) I have the right of access and correction with respect to my personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap.486)
本人有權就個人資料私隱條例第 486 章 之規定索取及更改本人之個人資料
 - (6) I may contact the staff of the Association for accessing or correcting my personal data.
本人可聯絡總會索取或更改本人之個人資料。
- I will take part in the Hong Kong, China Tennis Association ("HKCTA") tennis training course/ workshop/seminar as indicated in my enrolment form/ online enrolment application at my own risk and hereby exonerate and indemnify the HKCTA and its staff from and against any proceedings, claims and demands whatsoever arising from any injuries or sickness howsoever sustained or contracted by me during my participation in the training.
本人明白須自行承擔參與中國香港網球總會訓練班/工作坊/研討會之風險並藉此免除向中國香港網球總會及其職員因訓練中發生意外或受傷索償及提出訴訟之權利。
- By participating in the event/course, I agree to allow HKCTA and/or the co-organizing parties to use the images taken during the lesson/event for future promotional and archival purpose.
本人同意總會於訓練 / 活動過程中，進行拍攝及錄影訓練 / 活動的情況，以作日後訓練 / 活動檢討及推廣之用。
- I acknowledge and understand that if I withdraw from HKCTA Coaching Career Programme, HKCTA reserves the right to collect all fees.
本人知悉及明白如退出"HKCTA Coaching Career Programme"計劃，本會保留追回所有費用之權利。
- HKCTA reserves the right to vary or modify any of the information, terms and conditions without any prior notification. (If there is any inquiry, you may contact the HKCTA office for details.)
本會保留修改任何資料、條款之權利而不予任何通知。(如有查詢，請與本會聯絡。)

I _____ (Name of Participant) acknowledge and agree with the Terms and Conditions attached.

本人 _____ (參加者姓名) 已知悉及明白所附有關條款。

Signature of Participant
參加者簽署

Date
日期