

National Programme Withdraw Application Form
 Fax: 2338 7749 Email: healthy.chan@tennishk.org

WITHDRAW APPLICATION FORM

| Part I: To be completed by Player | | |
|--|---------------------|--|
| Name of Player | | (*Please circle appropriate) *Group: Futures / U12 / U14 / U16 / U18 *Venue: CB / KT / NTE / NTW / GAP / SKM |
| Please state the reason(s) for leaving | | Endorsed by (Coach) |
| Effective Date / Month for Withdrawal | | Contact Number |
| Name of Parent | Signature of Parent | Date of Application |
| Part II: To be completed by verifying staff, endorsing and approving authorities | | |
| Endorsed by | | (Signature) |
| Approved by | | (Signature) |
| Date: | | |
| HKTA Office use | | |

Notes:

- If participant fails to attend the course due to personal reasons, there shall be NO arrangement for refund or make-up class.
- If participant fails to attend the whole course due to health reason, refund will be arranged if the application is submitted 5 days prior to the commencement of the course. HK\$100 admin fee will be levied for each application. Sick leave application during the course will not be eligible for refund unless the participant will be absent for 50% or more of the lesson continuously and medical certification is provided.
- Withdrawal application should be approved by the in-charge coach and send to HKTA 30 days prior to the expected termination date.

Organized by

Subvented by