

# Bank of Communications Hong Kong International Tennis Challenge 2022 23 – 25 December 2022 交通銀行香港國際網球錦標賽2022 Volunteer Recruitment 義工招募

The Bank of Communications Hong Kong International Tennis Challenge 2022 is an exhibition tennis event to be staged at the iconic Victoria Park Tennis Stadium from 23-25 December 2022. Owned by the Hong Kong Tennis Association, the tournament is supported by the Hong Kong Government and title sponsor Bank of Communications (Hong Kong) Limited. The event will feature some of the world's top men's players and Chinese rising stars competing in a singles knock-out format over the three-day event period. The tournament is a community sports event with the goals of celebrating the 25th anniversary of the Hong Kong SAR, promoting sports, culture & healthy living and furthering tourism & Hong Kong's global image.

「交通銀行香港國際網球挑戰賽2022」將於2022年12月23至25日假維多利亞公園上演，睽違廿年首度再有世界級網球表演賽在本地上演。賽事由香港網球總會主辦，得到香港特區政府全力支持及交通銀行(香港)有限公司冠名贊助。一連三日的單打淘汰制賽事將邀得多位世界頂尖球手及中國新星參與。是次賽事除了為慶祝香港特別行政區成立25周年獻禮，亦大力推廣體育、文化和健康的生活方式，藉此助力香港旅遊業，向世界展示香港的無限潛能。

The Bank of Communications Hong Kong International Tennis Challenge 2022 is recruiting volunteers in the following areas:

交通銀行香港國際網球錦標賽2022現正招募義工協助以下工作:

<b>Area</b> 工作範圍	<b>Please mark your top 3 areas of interest in order of preference</b> 請順序選擇3項你有興趣之工作	<b>If you hold any experience in these areas, please indicate the event and year</b> 如有相關工作經驗, 請註明名賽事名稱及年份
Court Services 球場服務 Service Period: 22-25 December 2022		
Crowd Control/Steward 人流管制 Service Period: 23-25 December 2022		
Players' Services 球員服務 Service Period: 22-25 December 2022		
Tournament Village 網球同樂區 Service Period: 23-25 December 2022		
Media Centre 媒體中心 Service Period: 23-25 December 2022		
Transportation 交通 Service Period: 22-26 December 2022		
Tournament Office/ VIP Lounge 賽事辦公室/貴賓室 Service Period: 22-25 December 2022		
Tour 導賞活動 Service Period: 23-25 December 2022		

**Volunteer Benefits:** Meals during onsite working hours, daily travelling allowance and tournament uniform  
主辦機構將會提供膳食，交通津貼及賽事制服給予當值義工

Please mark your available dates and time to work on the following table:

請註明你可提供服務之日期及時間：

22 Dec (Thu)	23 Dec (Fri)	24 Dec (Sat)	25 Dec (Sun)	26 Dec (Mon)

**Volunteer Criteria** 義工要求:

- English and Mandarin speaking 能以英語及國語溝通
- Interest in Tennis 對網球有興趣
- Able to work at least 2 days for the event 最少能工作兩天或以上
- A good working attitude, with a commitment to work all days signed up for and to give best efforts to fulfill all duties of the position. 良好工作態度，一經安排工作，需全力履行職務

If you are interested to be volunteer, please mark your areas of interest, fill in your name and contact information; and return this form to us.

如有興趣加入義工行列，請選擇欲參與之工作範圍，填妥表格後電郵或郵寄至本公司:

**Address 地址:** Hong Kong Tennis Open Event Management Limited (HKTOEM)

Room 1021, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

**By email 電郵:** [volunteers.hkto@tennishk.org](mailto:volunteers.hkto@tennishk.org)

Name of Volunteer 義工姓名: \_\_\_\_\_ (Surname) \_\_\_\_\_ (Given Name)

Name in Chinese 中文姓名: \_\_\_\_\_

Gender 性別: Male 男 / Female 女

Age 年齡: 18 and under \_\_\_\_\_, please indicate your age 請註明年齡 \_\_\_\_\_

19 to 29 \_\_\_\_\_

30 to 39 \_\_\_\_\_

40 to 49 \_\_\_\_\_

50 to 59 \_\_\_\_\_

60+ \_\_\_\_\_

Mobile No. 聯絡電話: \_\_\_\_\_

Email 電郵: \_\_\_\_\_

Size of Uniform 制服尺碼 (Unisex): S / M / L / XL

## Purpose for Personal Data Collection 收集資料的目的

1. The provision of personal data and other related information by means of the application form is voluntary. HKTOEM may not be able to process the application if no accurate or adequate data is provided. 提供個人及其他資料純屬自願，如未能提供足夠的資料，本公司可能無法處理有關的申請。

2. Your personal data (including telephone number, fax number, email and correspondence address) will only be used for the purposes of communicating and promoting the HKTOEM activities. 本會將會使用閣下的個人資料(包括電話、傳真、電郵及郵寄地址)作日後通訊及活動推廣用途。

3. You may subsequently send your request to [volunteers.hkto@tennishk.org](mailto:volunteers.hkto@tennishk.org) to stop us using your personal data for the above mentioned purposes. 閣下可隨時發電郵至 [volunteers.hkto@tennishk.org](mailto:volunteers.hkto@tennishk.org) 要求停止使用其個人資料作上述之用途。

4. Your personal information will be kept confidential. HKTOEM will not provide or transfer your information to the other parties or organization. 本公司會把閣下提供之個人資料保密，並不會以任何形式提供及轉讓予任何人士或組織。

I am not willing to receive news from HKTOEM through the personal contacts provided. 本人不願意透過提供個人之聯絡方法收取香港網球公開賽項目管理有限公司的資訊。

## Declaration 聲明

### Declaration for applicants aged 18 or above 十八歲或以上申請者

I will take part in the Hong Kong Tennis Open (“HKTO”) volunteer services as indicated in the application form at my own risk and hereby exonerate and indemnify the HKTOEM, its staff and sponsors from and against any proceedings, claims and demands whatsoever arising from any injuries or sickness howsoever sustained or contracted by the applicant during my participation in the volunteer services. Also, I declare that I am physically fit and suitable for participating in the volunteer services. I also grant the right to the HKTOEM to film videos and take photos of mine during the event. The HKTOEM can use the photos and videos taken for marketing and promotion in the future.

本人明白須自行承擔參與香港網球公開賽義工服務風險並藉此免除向香港網球公開賽項目管理有限公司、其職員及贊助商因義工服務中發生意外或受傷索償及提出訴訟之權利，並聲明本人的身體狀況良好，適宜參加此義工服務。本人同意香港網球公開賽項目管理有限公司在活動中對本人進行錄像和照片拍攝，並同意香港網球公開賽項目管理有限公司將來不須徵同本人同意下，有權使用有關照片和視頻片段進行市場推廣及宣傳作用。

**\* 此聲明以英文版為本**

Applicants/ 申請人

Signature 簽署: \_\_\_\_\_ Name in Block 姓名正楷 \_\_\_\_\_

### Declaration for applicants aged below 18 十八歲以下申請者

I acknowledge that I am the natural and lawful parent of the applicant and I understand and agree that the applicant will take part in the Hong Kong Tennis Open (“HKTO”) volunteer services as indicated in the application form at his/her own risk and hereby exonerate and indemnify the HKTOEM, its staff and sponsors from and against any proceedings, claims and demands whatsoever arising from any injuries or sickness howsoever sustained or contracted by the applicant during his/her participation in the volunteer services. Also, I declare that my child is physically fit and suitable for participating in this volunteer services. I also grant the right to the HKTOEM to film videos and take photos of mine during the event. The HKTOEM can use the photos and videos taken for marketing and promotion in the future.

本人(“參加者”)之家長/合法監護人及明白參加者須自行承擔參與香港網球公開賽義工服務風險並藉此免除向香港網球公開賽項目管理有限公司、其職員及贊助商因義工服務中發生意外或受傷索償及提出訴訟之權利，並聲明參加者的身體狀況良好，適宜參加此義工服務。本人同意香港網球公開賽項目管理有限公司在活動中對本人進行錄像和照片拍攝，並同意香港網球公開賽項目管理有限公司將來不須徵同本人同意下，有權使用有關照片和視頻片段進行市場推廣及宣傳作用。

**\* 此聲明以英文版為本**

Parent/Guardian 父母/監護人

Signature 簽署: \_\_\_\_\_ Name in Block 姓名正楷 \_\_\_\_\_