Procedures for League Online System for Entering Match Scores

For entering the match scores, please go to <u>https://hkta.tournamentsoftware.com/</u> or scan the QR Code below.



The winning team should enter the score in the system and submit the completed score sheet to the LMC within 3 days of each match (sending score sheet only will be accepted during the trial season)

Step 1: Click 'Log In'



Step 2: Log in to your club account

(Login Name and Password are sent to club by e-mail)

Hong Kong Tennis Association 子 港 網 球 總 會	×	Carlos Nesser	
Log in		No account yet?	
	*	✓ View your statistics	
🚨 🛛 Login name		✓ Online entry	1ª
Password	*	 Know what is going on in your club Follow your friends or opponent 	
LOGIN	namo?	Know when you are playing again SIGN UP	

Submit Team Nomination

Step 1: Click 'League' and then search 'Winter League 2020/21', click it and then find the Division and Group at the right-hand side, click 'Go to Group'

or 港 網 球 總 會		S FAVOURITI
	Winter League 2020-21	
S Tournaments	5 October - 31 December Hong Kong Tennis Association	
Y Leagues		
🏲 Clubs	Find club	Find group
😤 Players		
₩ Ranking	Q Find in league	Select type 🗙 👻
Memberships	MY CLUB TEAMS Hong Kong Tennis Association 7	Select division A+ X •
Association		Select group Group 1 X 🗸
Invites •	Improve team engagement with the first OKRs platform with 150+	GO TO GROUP

Step 2: Scroll down and click the match time in the middle of the match of your Club.

• A+ - Group 1 Pague 2020-21		.
Matches		
Round 1		
	Thu 8/10/2020 CRC 7:00 PM KTC	
	Thu 8/10/2020 HKTA 7:00 PM	/
	Thu 8/10/2020 HKCC 7:00 PM HKFC	
	KCC 2 7:00 PM KCC 1	^

Step 3: Click 'Team Nomination'

۹	Search	CHAN Tai Man 🚭 🗸
	Winter League 2020-21	
	5 October - 31 December Hong Kong Tennis Association	
	Men – A+ – Group 1 Thursday, 8 October 2020 Home HKTA TEAM NOMINATION Team NOMINATION	Away KRC
	Matches: 0 - 0 Sets: 0 - 0 Games: 0 - 0	

Step 4: Select players name from the drop-down list (if there is any player from a lower division, please see page 6 for how to add player), choose 'Yes' as final team nomination, then 'save'.

1	Player 1 (Male) Kwok Shun Dasson CHAN	× •
	Player 2 (Male) Denton HO	× •
	Player 1 (Male) Cheuk Wal Jack HUI	* * *
2	Player 2 (Male) Kin Yip John HUI	× +
	Player 1 (Male) Ching LAM	* x •
3	Player 2 (Male) Alan SOU	×÷

When saved, 'Team Nomination' button turns green, which means nomination process has been completed.

Q Search		CHAN Tai Man 🚭 🗸
Winter Leagu	ie 2020-21	
5 October - 31 December	Hong Kong Tennis Association	
Home HKT/ TEAN	Men – A+ – Group 1 Thursday, 8 October 2020 7:00 PM M NOMINATION Present at: 7:00 PM Matches: 0 - 0 Sets: 0 - 0 Games: 0 - 0	Away KRC

Entering Score

***Please ensure that both teams have submitted the nominations before entering scores. ***

Step 1: Sele	ect match and c	elick ' [•] ' to input m	atch score			
	Teams	Upcoming matches	Results			
	Wed 18/9	/19				
	Men – C – C	Group 3			_	
		НКТ/	A 1 7:00 PM HK	(TA 2		

Step 2: Players' names have already been inserted in team nomination, please enter score of each set at the righthand side. Once you have entered the losing team's score the winning team's score will be automatically shown. After entering the scores for all 9 sets, click 'SAVE'.

Men - C - Group 3 Wednesday: 18 September, 2019 7:00 PM HKTA 1 4 - 5 HKTA 2 + MAYCH STATUS					
How does it work?	Match results				
Results Only valid results are allowed, in the case of a non-played match, you can edit the status via the 'match-status' button, You can also add mark a player-match as walkover, resired, not played or abandoned.	CANCEL MD2	+ SCORE STATUS			
Players You can add players to a match by choosing from the select list. When the player is not yet in the list, you can add a new player to the team.	CRC 1 Cheuk Wai Jack HUI (M, 54676)	× •			
	Kin Yip John HUI (M, 54677) LRC 2 Scott: VOLLMERICH (M, 53594)	× •			
	Karan RASTOGI (M, 53363)	× •			

Step 3: Confirm match result. Click 'SAVE'.

Save result	×	
Save result:		
Wed 18/9/19 HKTA 1 4 - 5 HKTA 2		
CANCE	SAVE	

Adding Player(s) who registered for a lower division to Team

Step 1: Select 'Add new player'

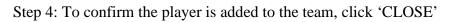
MD1	+ SCORE ST	TATUS
HKTA 1		
Home player 1	•	
Home player 2	•	
HKTA 2		
Away player 1 Away player 1	-	
Away player 1		
Add new player		

Step 2: Type player's HKTA PIN

-	Men - C -	- Group 3	-		
	Add players to this team	×			
	Q Add a player, search by name/Member II 2 player(s) in HKTA 2		You can add players from your own club by searching by name or Member ID. If you want to add players from a different club		
How does it work?	NAME Siu Ming WONG	â	you must search by their full Member ID.		
	M, 55088	ш			
Results Only valid results are allowed. In the case of a match, you can edit the status via the 'match-	Tai Man WONG M, 52282	â			
You can also add mark a player-match as walk not played or abandoned.		CLOSE			+
Players	Siu Ming CHAN (M, 51	758)		× •	

Step 3: Insert the player

L	Men -	C – Group 3	
	Add players to this team	×	
	Q 51758		l players from your
	CHAN Siu Ming (51758) Hong Kong Tennis Association	or Member add players	r searching by name ID. If you want to from a different club earch by their full
How does it work?	M	Member ID	
Results			
Only valid results are allowed. In the case of a match, you can edit the status via the 'match-	16g		
You can also add mark a player-match as walk not played or abandoned.		CLOSE	
Plavers	THE REPORT OF A DESCRIPTION OF A DESCRIP	E477 P1	v



	Add players to this team	×			
	Q Add a player, search by name/M	lember ID			
	3 player(s) in HKTA 2	_			
w does it work?	NAME				
	Siu Ming WONG M, 55088	â			
sults	Tai Man WONG	â			
/ valid results are allowed. In the case of a	M, 52282				
ch, you can edit the status via the 'match- can also add mark a player-match as walk	Siu Ming CHAN M, 51758	â			
played or abandoned.					
yers		CLOSE	× •		
can add players to a match by choosing fr					
When the player is not yet in the list, you can rer to the team.	radd a new Tai Man LEE (M, 51712)	× •		

The inserted player will appear in the team list.

Procedure in the case of walk over set/retired set/not played set

Step 1: Click '+SCORE STATUS' of specific set(s)

	Men - C - Group 3 Monday, 7 October, 2019 7:00 PM (original planned time: Wichiesday, 18 september, 2019 7:00 PM) HKTA 1 0 - 0 HKTA 2 + MATCH STATUS	
How does it work?	Match results	
Results Only valid results are allowed. In the case of a non-played match, you can edit the status via the 'match-status' button.	CANCEL	SAVE
You can also add mark a player-match as walkover, retired, not played or abandoned.	MD1	
2 - 3 192	НКТА 1	
Players You can add players to a match by choosing from the select list. When	Home player 1	•
the player is not yet in the list, you can add a new player to the team.	Home player 2	*
	HKTA 2	
	Away player 1	•
	Away player 2	

Step 2: Select the score status

Enter results Winter League 2019	Score status ^{MD1}	×	
	Score status Score status Walkover Retired Not played Abandoned	Walkover Retired (match not yet commenced). Retired A player retired from a match in progress. Not played Not played (and will not be played).	
How does it work?		Abandoned The match is partially played (will be finished later). CANCEL	

'Walkover' means the set will be awarded to the opposing team. Please select the winning team then save.

Score status MD1			×
Score status Walkover	× •	Walkover Retired (match not yet commenced).	
Winner	-	Retired	
Winner		A player retired from a match in progress.	
HKTA 1		Not played	
HKTA 2		Not played (and will not be played).	
		Abandoned	
		The match is partially played (will be finished later).	
		CANCEL	SAVE

'Retired' means the set has been started, but the player decided forfeit the set to the opposing team.

ter League 2019 Score status		
MD1		×
Score status Retired	Walkover Retired (match not yet commenced).	
Winner	 Retired A player retired from a match in progress. 	
Winner HKTA 1	Not played	_
HKTA 2	Not played (and will not be played).	
	Abandoned The match is partially played (will be finish	ned later).
	C	ANCEL SAVE

'Not played' means the set has not been started and both teams have forfeited the set.

E Score status		×
Score status Not played	Walkover Retired (match not yet commenced). Retired A player retired from a match in progra Not played Not played (and will not be played). Abandoned The match is partially played (will be finded)	

'Abandoned' is not applicable for HKTA league.

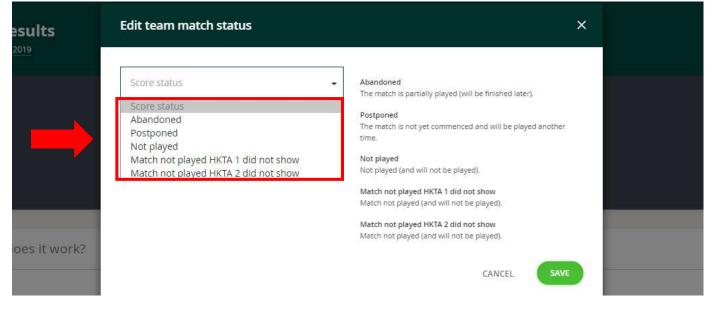
Postponement/Walkovermatch

Step 1: Select match and click ' ' ' Teams Upcoming matches Results Wed 18/9/19 Men - C - Group 3 HKTA 1 7:00 PM HKTA 2

Step 2: Click '+MATCH STATUS' under match score

	Men-C-Group 3 Wednesday, 13 September, 2019 7:00 PM HKTA 1 0-0 HKTA 2 + MATCH STATUS	
How does it work?	Match results	
Results Only valid results are allowed. In the case of a non-played match, you	CANCEL	SAVE

Step 3: Select match status



'Abandoned' is not applicable for HKTA league.

'Postponed' means there is mutual agreement between both teams to change the scheduled match date.

The home team is responsible to enter postponement information.

For Postponement

Step 1: Select 'Postponed', and choose the agreed Postponement Date and Time, click "SAVE"

Po	re statu stpon	ed					× •		ndoned match is p	artially played (will be finished later).
Ċ	7	/10/2	2019	7:00	РM			100	tponed match is n	ot yet commenced and will be played another time.
<	•)	Octo	ber 2	2019		>				
SU	мо	TU	WE	тн	FR	SA				vill not be played).
29	30	1	2	3	4	5				HKCC did not show
6	7	8	9	10	11	12				(and will not be played).
13	14	15	16	17	18	19	07 :	00	PM	WONDERLAND did not show
20	21	22	23	24	25	26				(and will not be played).
27	28	29	30	31	1	2				
100		5	6	7	8	9				CANCEL SAVE

Step 2: Please click 'SAVE'

	Persponed Men - L - Group J Wednesday, 13 September, 2019 7:00 PM HKTA 1 0 - 0 HKTA 2 + MATCH STATUS	
How does it work?	Match results	
Results Only valid results are allowed. In the case of a non-played match, you can edit the status via the 'match-status' button.	CANCEL	SAVE
You can also add mark a player-match as walkover; retired, not played or abandoned.	MD1 HKTA 1	✦ SCORE STATUS

Step 3: To confirm information, click 'SAVE'

EI	Save result	×	
	Save result:		
	Mon 7/10/19 HKTA 1 0 - 0 HKTA 2	Postponed	
	 Warning You are saving a partial result. The result is not yet complete. 	L	
	CANCEL	SAVE	

'Not played' means the match has not been started and the match will not be played.

Match Forfeited

Step 1: Select one of the below:

'Match not played HKTA 1 did not show' means that HKTA 1 team have given a walkover to HKTA 2. HKTA 2 team to submit the status, then click 'SAVE'

'Match not played HKTA 2 did not show' means that HKTA 2 team have given walkover to HKTA 1. HKTA 1 team to submit the status, then click 'SAVE'

Score status		Abandoned
Score status	•	The match is partially played (will be finished later).
Score status		
Abandoned		Postponed
Postponed		The match is not yet commenced and will be played another time.
Not played		Not played
Match not played HKTA 1 did not show		Not played (and will not be played).
Match not played HKTA 2 did not show		
		Match not played HKTA 1 did not show
		Match not played (and will not be played).
		Match not played HKTA 2 did not show
		Match not played (and will not be played).

Step 2: 'No show' will be displayed. To confirm, click 'SAVE'

	Mo show Men - C - Group 3 Monday, 7 October, 2019 7:00 PM (Original planned time: Wednesday, 18 September, 2019 7:00 PM) HKTA 1 0 - 9 HKTA 2 MATCH STATUS	
How does it work?	Match results	
Results Only valid results are allowed. In the case of a non-played match, you can edit the status via	CANCEL	SAVE
the 'match-status' button.	MD1	+ SCORE STATUS

Step 3: Please click 'SAVE'

esult: 2019	Save result		×
		result:	
		- 9 HKTA 2	No show
		CANCEL	SAVE
		+ MATCH STATUS	

IMPORTANT:

As the League Online System is undergoing a trial season, results and standings are for reference only. The final results, standings, playoff teams will be posted on HKTA website. If you have any queries, please contact HKTA office (Tel: 2504 8593 or Email: league@tennishk.org).

http://www.tennishk.org/en/leagues/winter-league