

香港網球總會

Hong Kong Tennis Association

香港網球總會總辦事處
Room 1021, Olympic House, 1 Stadium Path,
So Kon Po, Causeway Bay, Hong Kong

Position: HKTA Part-Time Tennis Coach – National Training Squad (NTS) / Elite Development (ED)

Hourly Rate: HK\$350

Reporting to the Centre Head Coach, the Part-time Tennis Coach will be responsible for the following duties,

- 1) To work with the Centre Head Coach and a team of support staff to deliver a high-performance tennis program in NTS/ED;
- 2) To assist in technical and tactical development of players;
- 3) To assist in monitoring players' progress and results;
- 4) To assist with the administration and coordination of logistics, accounting, coaching and team resources related to local and overseas squad training and competitions; and
- 5) To perform any other appropriate duties as assigned by supervisor.

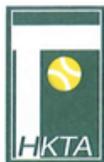
Accountabilities:

- 1) To work within the HKTA coaching team to create a world class high performance training environment;
- 2) To create, build and sustain effective working relationships and networks with key partners, particularly other tennis coaches, and staff;
- 3) Maintain high standards of discipline and work ethic to ensure the success and the professional image of the HKTA. Be a role model and lead by example. Ensure that standards are maintained at all levels;
- 4) Continually update knowledge on world's best practices to ensure best possible information is available to players. Through regular appraisal and self-analysis, find opportunities for personal and professional development;
- 5) Knowledge on Health & Safety at work, and notify the Centre Head Coach of any safety concerns;
- 6) To build, manage and maintain strong inter-departmental relationships and communication within the organisation; and
- 7) Abide by the HKTA Coach's Code of Conduct.

Person specification:

- 1) Knowledge and understanding of and commitment of tennis;
- 2) Knowledge and understanding of how to engage and communicate and motivate tennis players of all ages;
- 3) Knowledge and understanding of H&S and Child Protection;
- 4) Ability to communicate effectively both verbally and in writing;
- 5) Ability to work effectively in a team;
- 6) Good understanding of international standards of junior players; and
- 7) Highly motivated and enthusiastic.

Essential requirements:



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香港銅鑼灣掃桿埔大球場徑1號奧運大樓1021室
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- 1) Valid HKTA Licensed Coach / Eligible to apply for HKTA Licensing;
- 2) Full commitment to the program in one training centre;
- 3) HKTA Licensed 1 coach has to upgrade by taking HKTA Development Coach Course within 2-year time from the first working date;
- 4) Relevant coaching experience;
- 5) Excellent communication skills; and
- 6) Computer skills.

If you are interested in the above position, please submit a letter of application to info@tennishk.org . Provide a detailed CV that includes your coaching and academic qualifications, relevant working experience, details of playing career, achievements as a coach, and a list of two referees. Please also indicate your preferred training venue to work among HK, Kowloon, NTE and NTW.

The deadline of the application is Wednesday, **3rd January 2022**.