

## Withdraw Application Form 退出申請表

請假申請表須於每期訓練開始前最少一個月遞交至本會。所有過期申請將會收取\$100 行政費用。

Leave application should be sent to the HKTA at least one month prior to the training session started.

HK \$100 administration fee will be levied for each late application.

如課程開始後，不會接受退出申請 No withdraw application will be accepted once the course starts.

所有資料必須填寫，否則申請不被處理 \*All information MUST be provided

Part I: To be completed by Player 由球員填寫	
Name of Player 球員姓名	
HKID/ Birth cert. no. 身份證/出生證明文件號碼	
Training Venue 訓練地點	
*Course Code *課程編號	SQ – ( ) – ( G1 / G2 / Y1 / Y2 / P ) – ( 01 / 02 )

\*Please check the course code on our website 請自行參閱時間表 <http://www.tennishk.org/hk/training/junior-training/junior-tennis-squad/timetables>

Withdrawal month 退出月份	From 由_____年_____	(Year) 年_____	(Month) _____月起
Reason(s) for Withdrawal 退出原因			
Name of Parent 家長姓名		Mobile 聯絡電話	
Signature of Parent 家長簽署		Date of Application 日期	

Part II: HKTA Office use 由網總職員填寫		
Received Date	Confirmed Date	Remarks