



香港網球總會 Hong Kong Tennis Association

香港銅鑼灣海傍道大球場徑1號奧運大樓1021室
Room 1021, Olympic House, 1 Stadium Path,
So Kon Po, Causeway Bay, Hong Kong

Position: HKTA Performance Coach

Job Purpose:

To design training programs and deliver on-court sessions within the Hong Kong Tennis Association (HKTA) Player Development program. Be guided by the aims and objectives of HKTA.

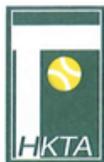
Key Tasks:

The Performance Coach has the responsibility for coaching a designated group of players based at one of the HKTA centres. This is a role with both on-court and off-court responsibilities. It will consist of a minimum of 30 hours per week on-court, as well as administrative duties, and tournament support responsibilities, both within Hong Kong and travelling internationally. This role incorporates the following responsibilities:

- 1 Technical and tactical development of the players in his/her group.
- 2 Designing tournament and training schedules for the players in his/her group as well as monitoring and recording results.
- 3 Working with a team of support staff to deliver the appropriate physical, tactical, mental and sports medicine programmes to the players.
- 4 Working within the guidelines of the Annual Plan.
- 5 Regular communication with parents on a formal and informal basis.
- 6 Regular liaison with relevant HKTA committees and staff.
- 7 Supporting the delivery of educational programmes.
- 8 Represent the HKTA and its player's interests, to the media and general public in a positive light.
- 9 Any other duties deemed appropriate by the HKTA Chief Executive Officer/Program Manager .

Accountabilities:

- 1) To work within the HKTA coaching team to create a world class high performance training environment.
- 2) To create, build and sustain effective working relationships and networks with key partners, particularly other tennis coaches, committees, and staff.
- 3) Maintain high standards of discipline and work ethic to ensure the success and the professional image of the HKTA. Be a role model and lead by example. Ensure that standards are maintained at all levels.
- 4) Continually update knowledge on world's best practices to ensure best possible information is available to players. Through regular appraisal and self-analysis, find opportunities for personal and professional development.
- 5) Ensure you receive information, instruction and training about Health & Safety at work, and notify the Chief Executive Officer/Program Manager of any concerns within your department.
- 6) To build, manage and maintain strong inter-departmental relationships and communication within the organisation, as well as working in partnership with other team members.
- 7) To be an ambassador of the HKTA both internally and externally, communicating the vision and direction of the HKTA with passion, and project a positive image of the HKTA at all times.
- 8) Abide by the HKTA Coach's Code of Conduct.



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Person specification:

- 1) Knowledge and understanding of, and commitment to, the game of tennis.
- 2) Knowledge and understanding of the needs of high performance players; junior, senior, male and female.
- 3) Knowledge and understanding of how to engage and communicate with, and motivate tennis players of all ages, and parents and committees.
- 4) Knowledge and understanding of H&S and Child Protection.
- 5) Ability to communicate effectively in writing, in person, and by telephone.
- 6) Ability to work effectively in a team.
- 7) A full understanding of international standards in both senior and junior tennis.
- 8) Highly self-motivated and enthusiastic.

Essential requirements:

- Recognized International Qualifications.
- Valid Coaching Licence.
- Excellent communication skills.
- Computer skills.

If you are interested in the above position, please submit a letter of application to info@tennishk.org . Provide a detailed CV that includes your coaching and academic qualifications, relevant work history, details of your playing career, your achievements as a coach and the expected remuneration. Include a recent photograph and a list of three referees that can be contacted to vouch for your character as a person, and/or your skills as a performance coach. The deadline for the application is Thursday 8th July 2021.