

Procedures for League Online System for Entering Match Scores

For entering the match scores, please go to <https://hkta.tournamentsoftware.com/> or scan the QR Code below.



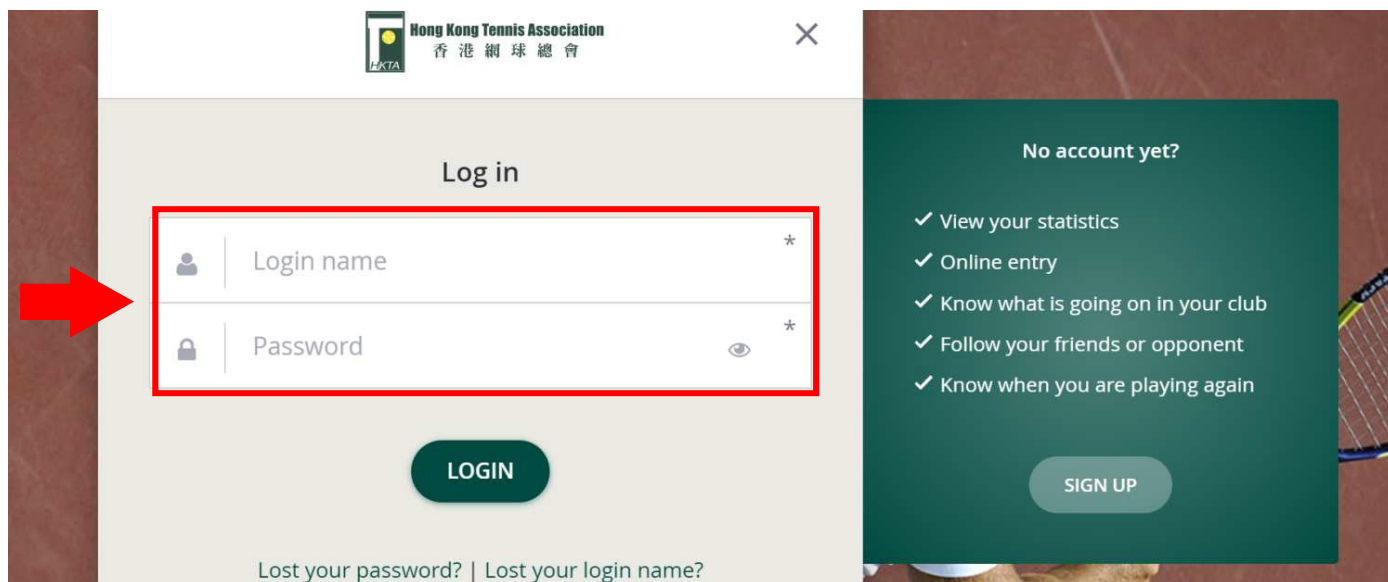
The winning team should enter the score in the system and submit the completed score sheet to the LMC within 3 days of each match (sending score sheet only will be accepted during the trial season)

Step 1: Click 'Log In'



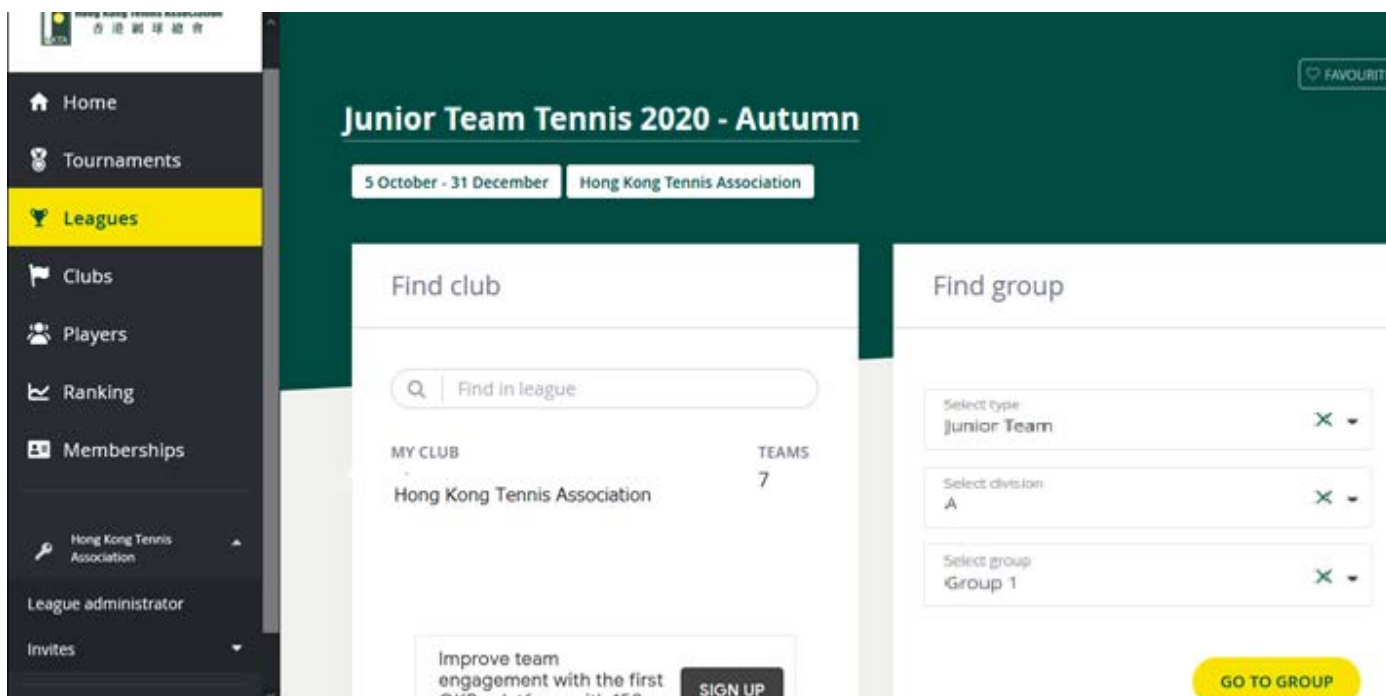
Step 2: Log in to your club account

(Login Name and Password are sent to club by e-mail)

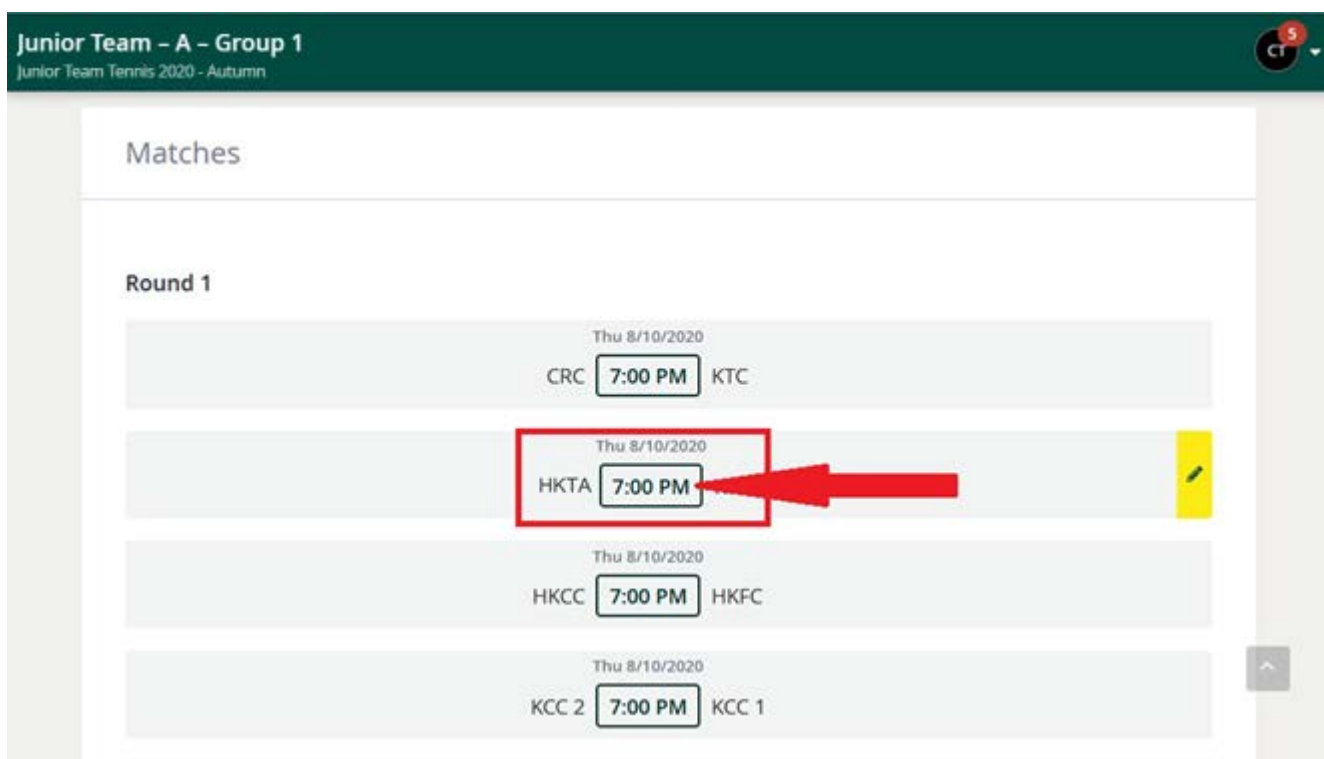


Submit Team Nomination

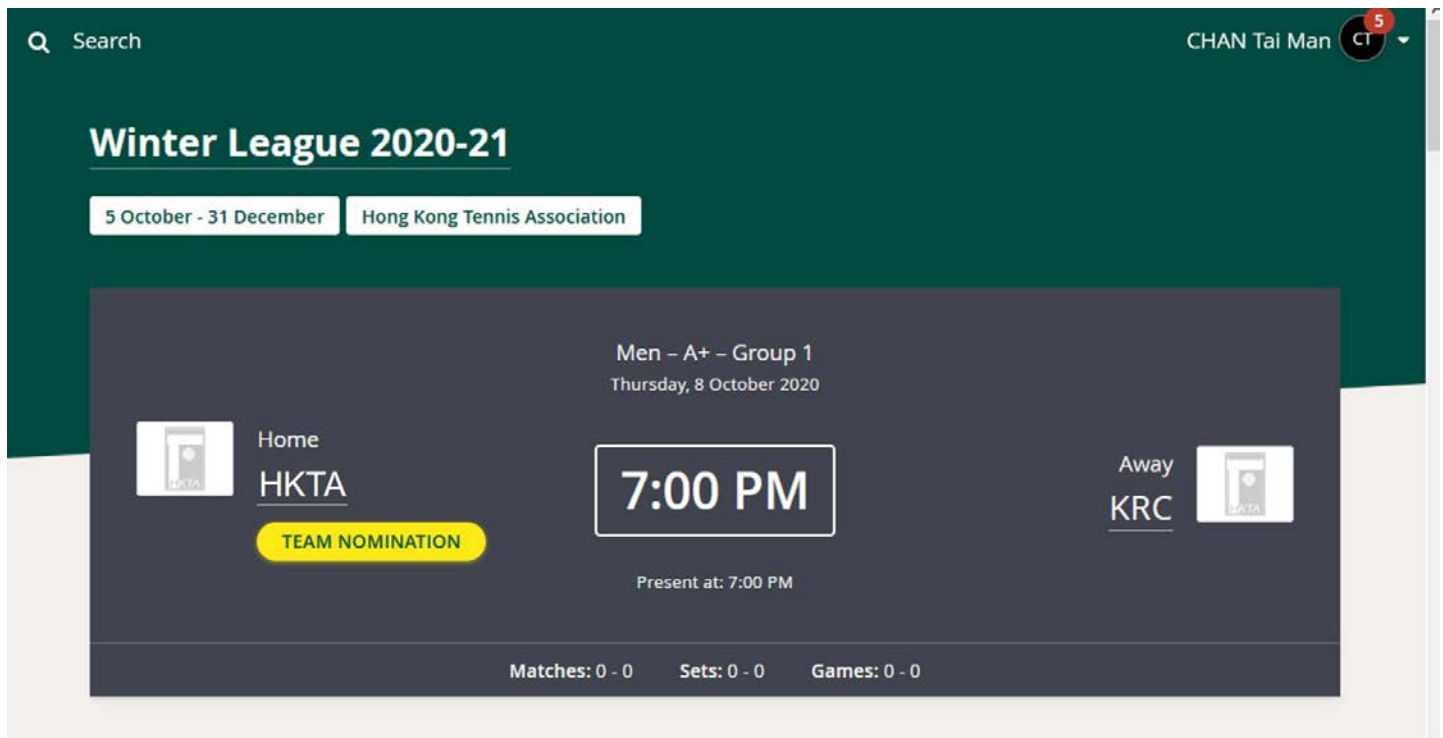
Step 1: Click 'League' and then search 'Junior League 2020 - Autumn', click it and then find the Division and Group at the right-hand side, click 'Go to Group'



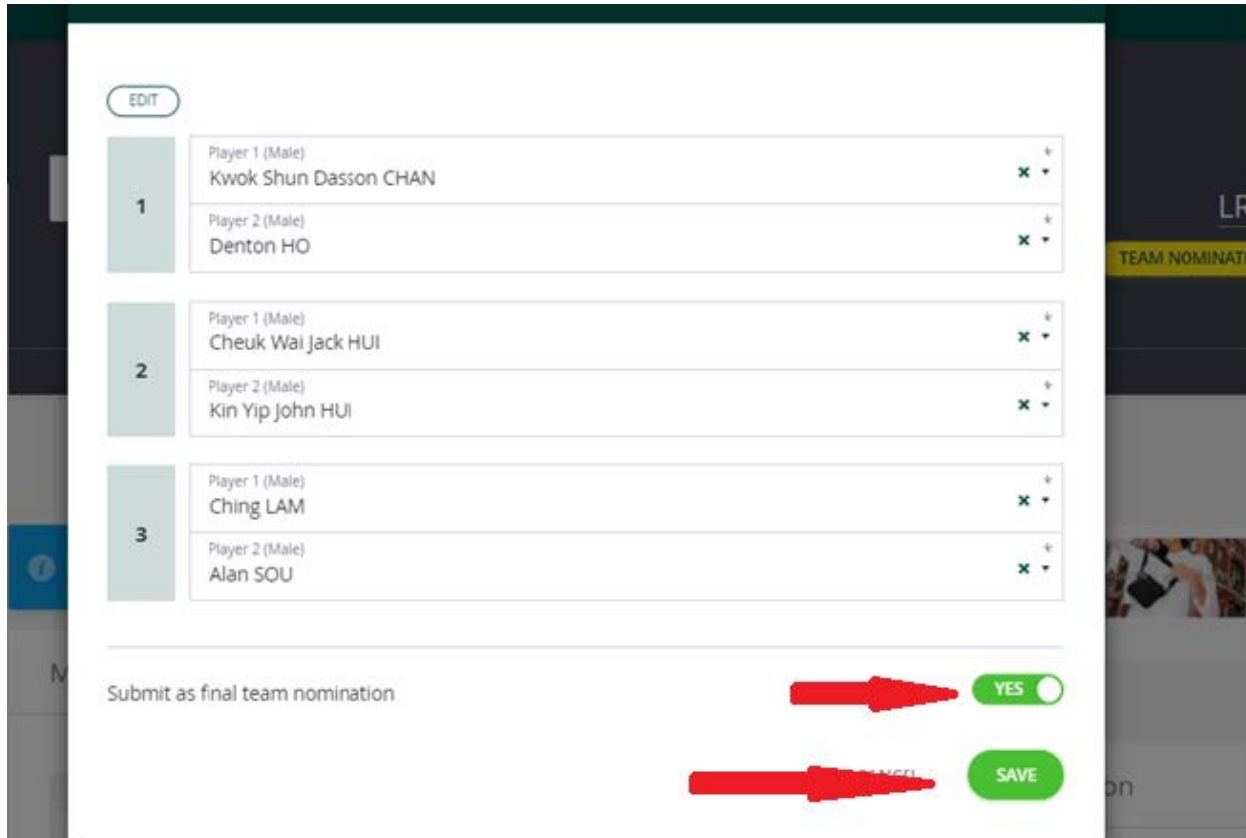
Step 2: Scroll down and click the match time in the middle of the match of your Club.



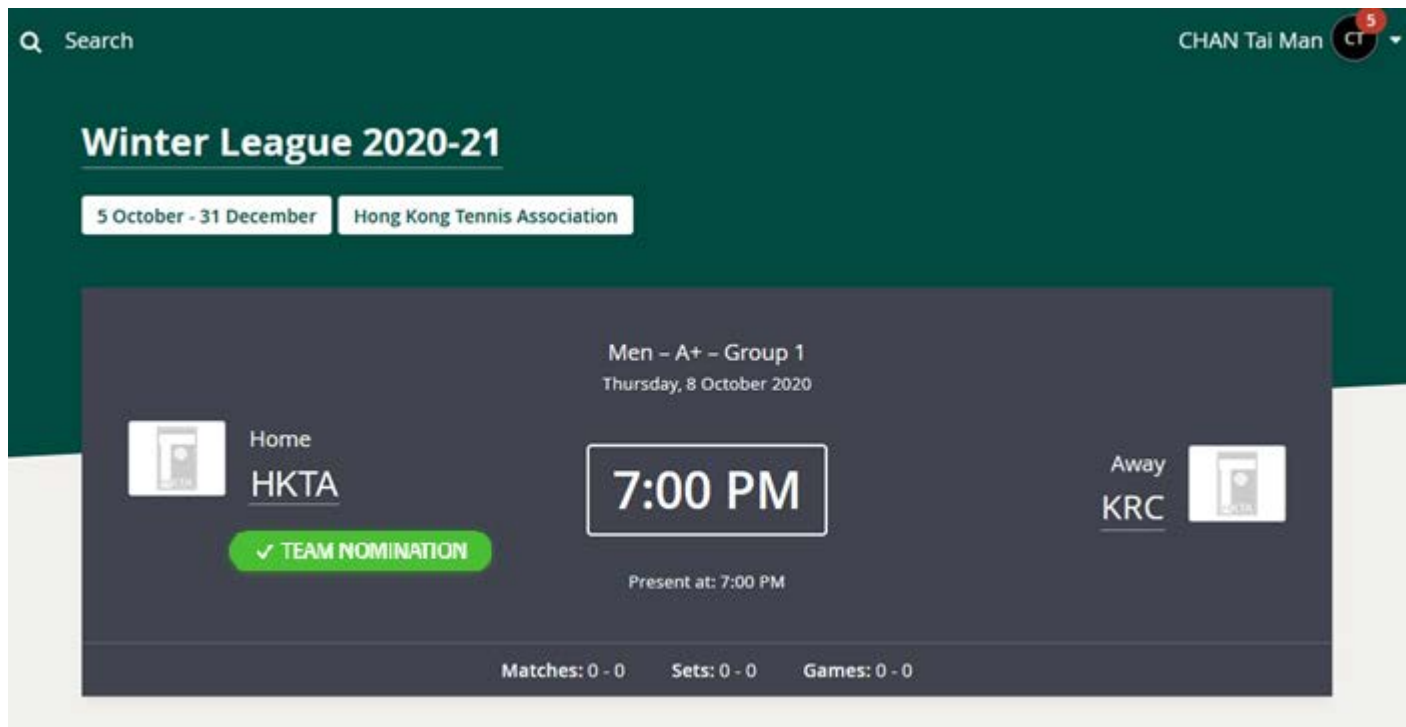
Step 3: Click 'Team Nomination'



Step 4: Select players name from the drop-down list (if there is any player from a lower division, please see page 6 for how to add player), choose 'Yes' as final team nomination, then 'save'.



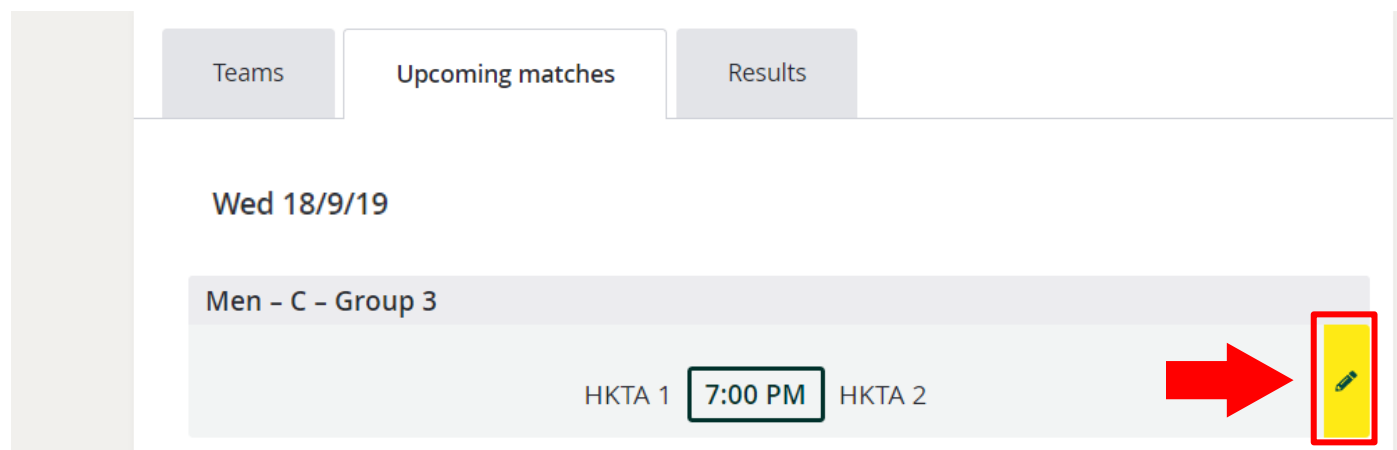
When saved, 'Team Nomination' button turns green, which means nomination process has been completed.



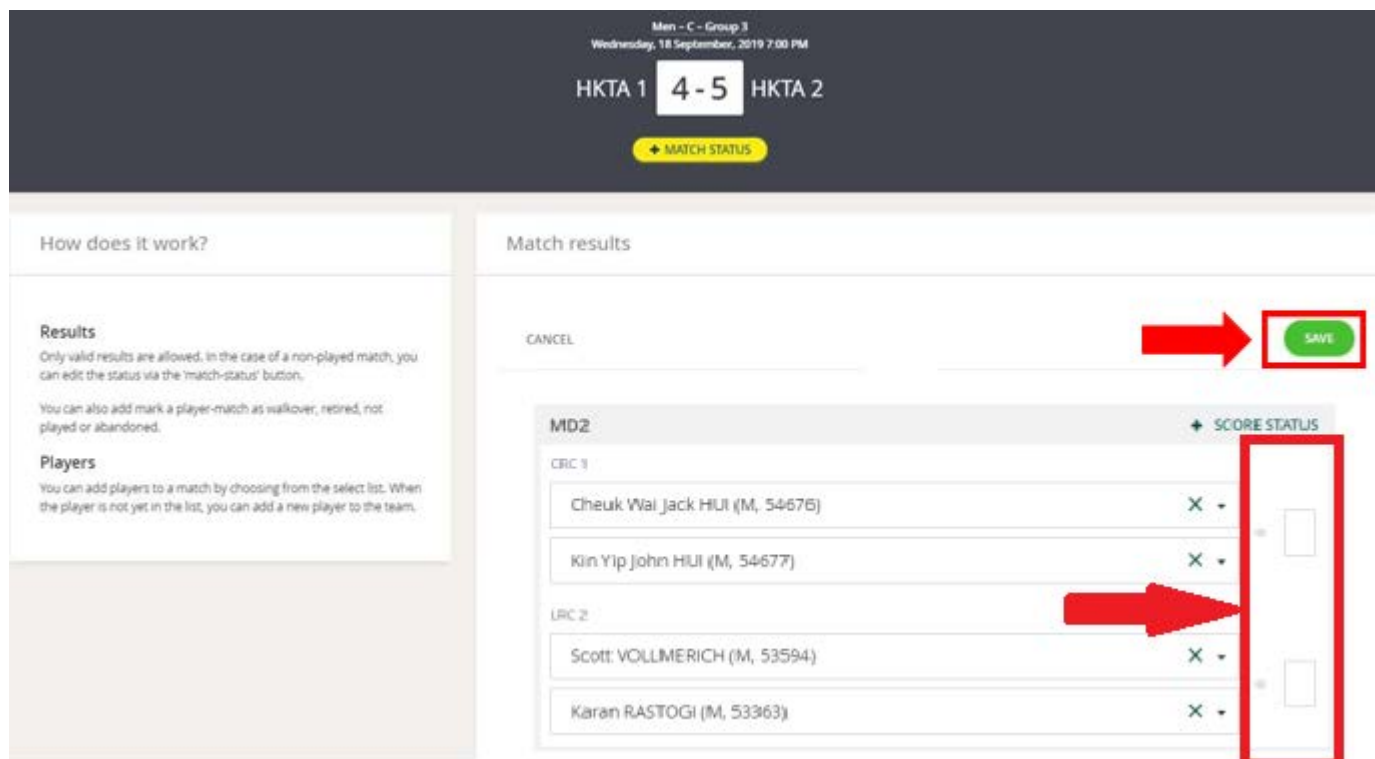
Entering Score

*****Please ensure that both teams have submitted the nominations before entering scores.*****

Step 1: Select match and click ‘  ’ to input match score




Step 2: Players' names have already been inserted in team nomination, please enter score of each set at the righthand side. Once you have entered the losing team's score the winning team's score will be automatically shown. After entering the scores for all 9 sets, click 'SAVE'.



The screenshot shows a match results page for 'Men - C - Group 1' on Wednesday, 18 September, 2019 at 7:00 PM. The match is between HKTA 1 and HKTA 2, with a score of 4-5. A yellow button labeled '+ MATCH STATUS' is visible. On the left, there is a 'How does it work?' section with 'Results' and 'Players' subsections. The main area is titled 'Match results' and contains a 'CANCEL' button and a green 'SAVE' button. Below this is a table for 'MD2' with a '+ SCORE STATUS' header. The table lists players for CRC 1 and LRC 2. For CRC 1, Cheuk Wai Jack HUI (M, 54676) and Kin Yip John HUI (M, 54677) are listed. For LRC 2, Scott VOLLMERICH (M, 53594) and Karan RASTOGI (M, 53363) are listed. To the right of each player name is a score input field. A red arrow points to the 'SAVE' button, and another red arrow points to the score input field for Scott VOLLMERICH.

MD2	+ SCORE STATUS
CRC 1	
Cheuk Wai Jack HUI (M, 54676)	X - [input field]
Kin Yip John HUI (M, 54677)	X - [input field]
LRC 2	
Scott VOLLMERICH (M, 53594)	X - [input field]
Karan RASTOGI (M, 53363)	X - [input field]

Step 3: Confirm match result. Click 'SAVE'.



The screenshot shows a 'Save result' dialog box. The dialog has a title bar with 'Save result' and a close button (X). The main content area displays 'Save result:' followed by 'Wed 18/9/19' and 'HKTA 1 4 - 5 HKTA 2'. At the bottom of the dialog, there are two buttons: 'CANCEL' and a green 'SAVE' button. A red arrow points to the 'SAVE' button.

Adding Player(s) who registered for a lower division to Team

Step 1: Select 'Add new player'

The screenshot shows a team management interface for 'MD1'. At the top right, there is a '+ SCORE STATUS' button. Below this, there are two sections for player selection: 'HKTA 1' and 'HKTA 2'. The 'HKTA 1' section has two dropdown menus labeled 'Home player 1' and 'Home player 2'. The 'HKTA 2' section has a dropdown menu labeled 'Away player 1'. A red rectangular box highlights the 'HKTA 2' section. Within this box, the 'Away player 1' dropdown menu is open, showing three options: 'Away player 1', 'Add new player', and another 'Add new player' option. The 'Add new player' option is highlighted in blue.

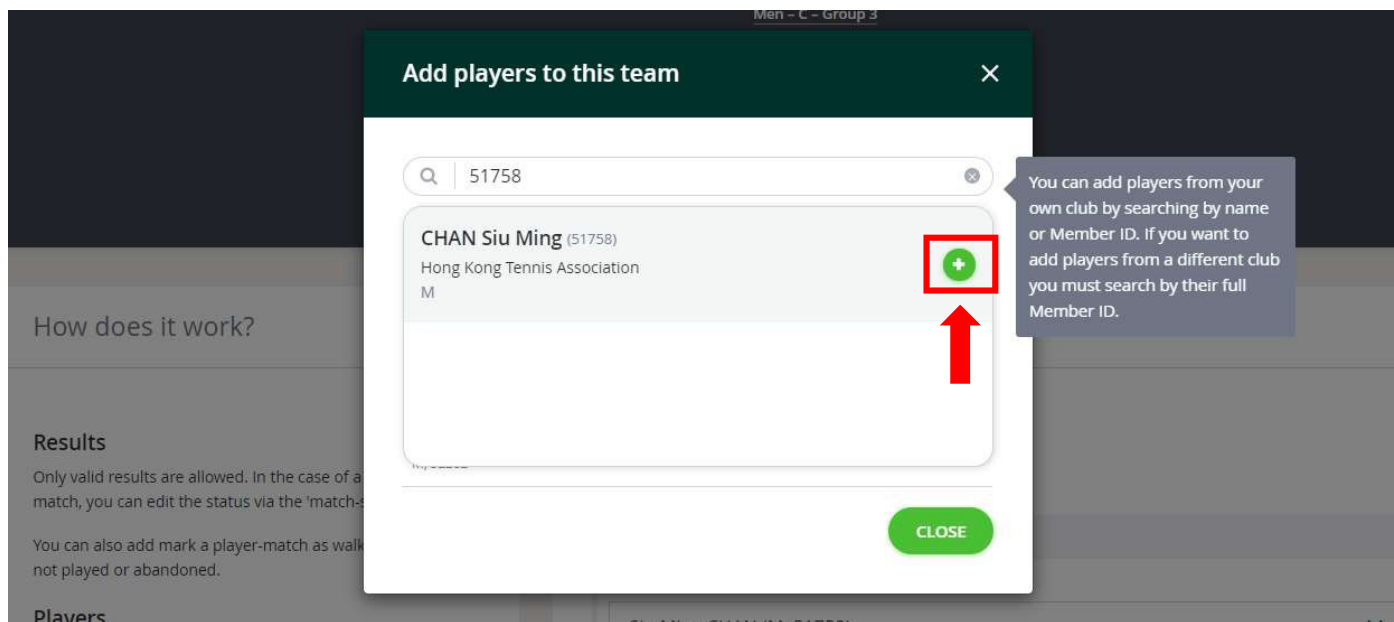
Step 2: Type player's HKTA PIN

The screenshot shows a search modal titled 'Add players to this team' with a close button (X) in the top right corner. The modal has a search bar with a magnifying glass icon and the text 'Add a player, search by name/Member ID'. A red rectangular box highlights the search bar. Below the search bar, it says '2 player(s) in HKTA 2'. A red arrow points upwards from the search bar to the text '2 player(s) in HKTA 2'. Below this, there is a table with two rows of player information:

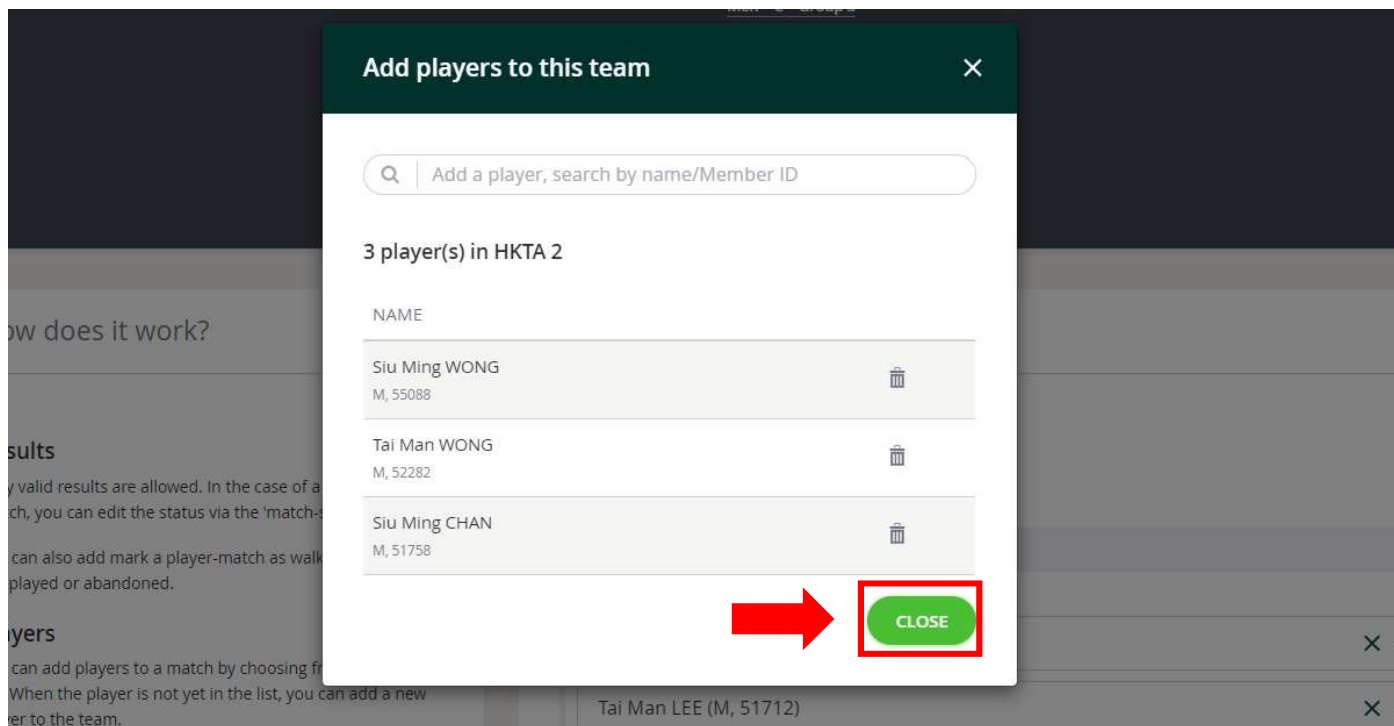
NAME	
Siu Ming WONG M, 55088	
Tai Man WONG M, 52282	

At the bottom right of the modal is a green 'CLOSE' button. To the right of the modal, there is a grey tooltip box with the text: 'You can add players from your own club by searching by name or Member ID. If you want to add players from a different club you must search by their full Member ID.'

Step 3: Insert the player



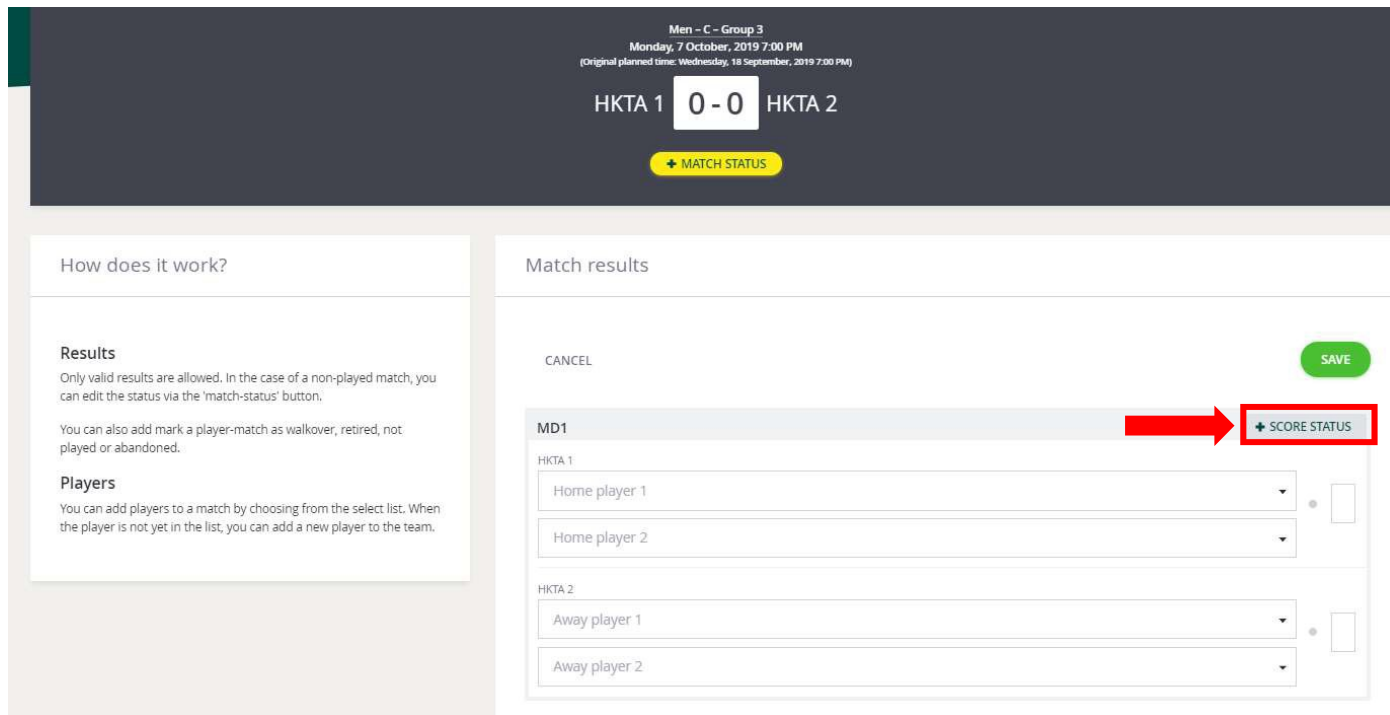
Step 4: To confirm the player is added to the team, click 'CLOSE'



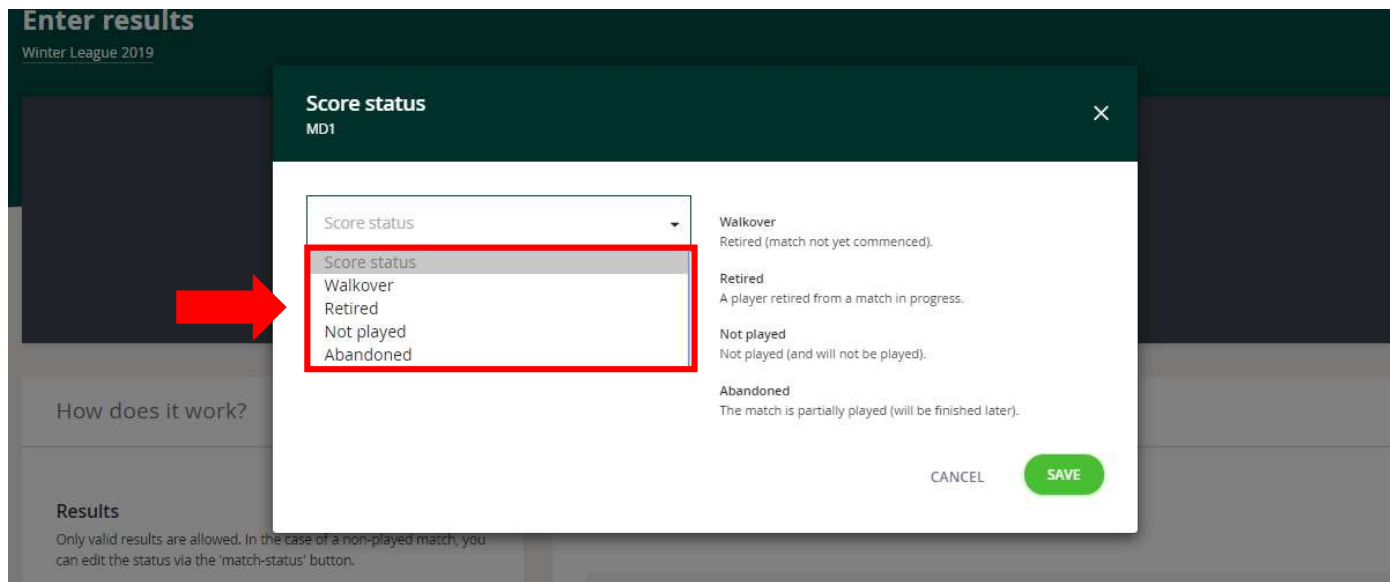
The inserted player will appear in the team list.

Procedure in the case of walkover set/retired set/not played set

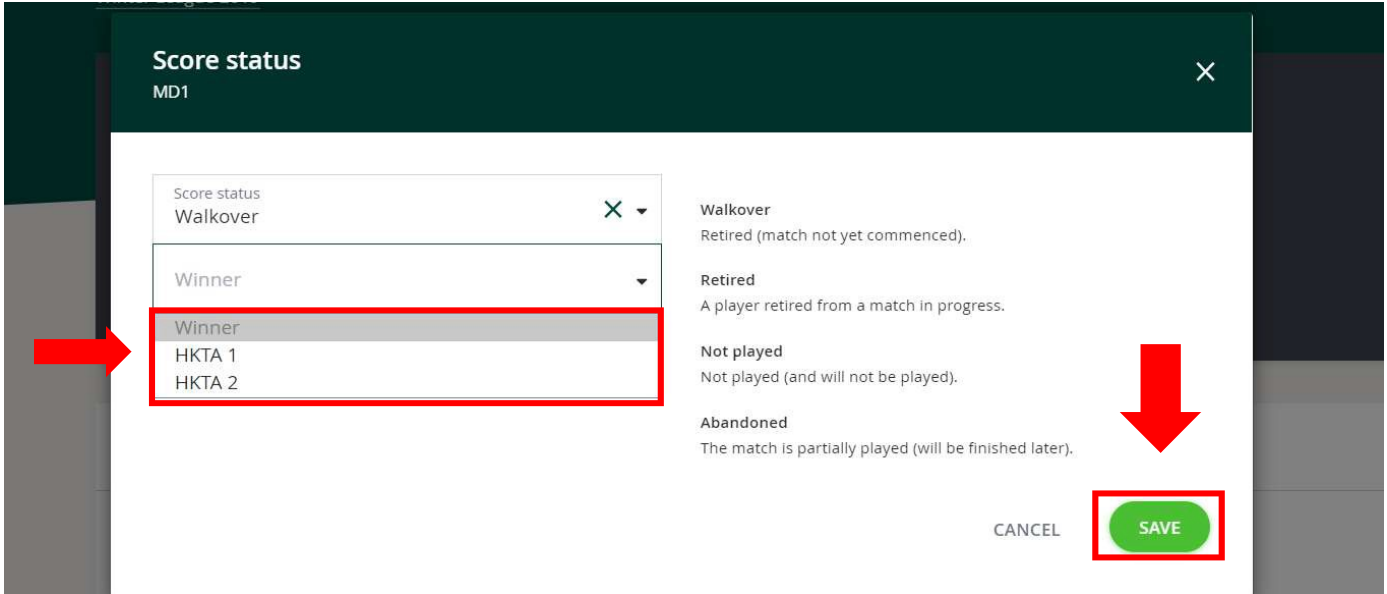
Step 1: Click '+SCORE STATUS' of specific set(s)



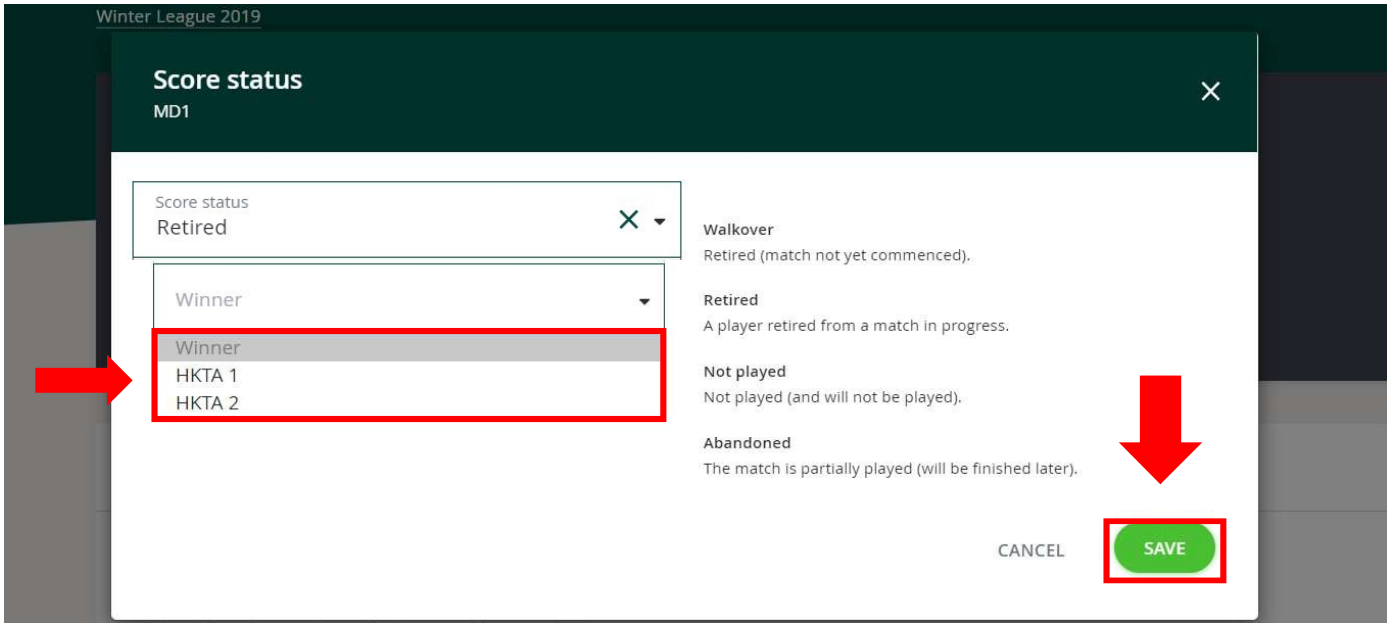
Step 2: Select the score status



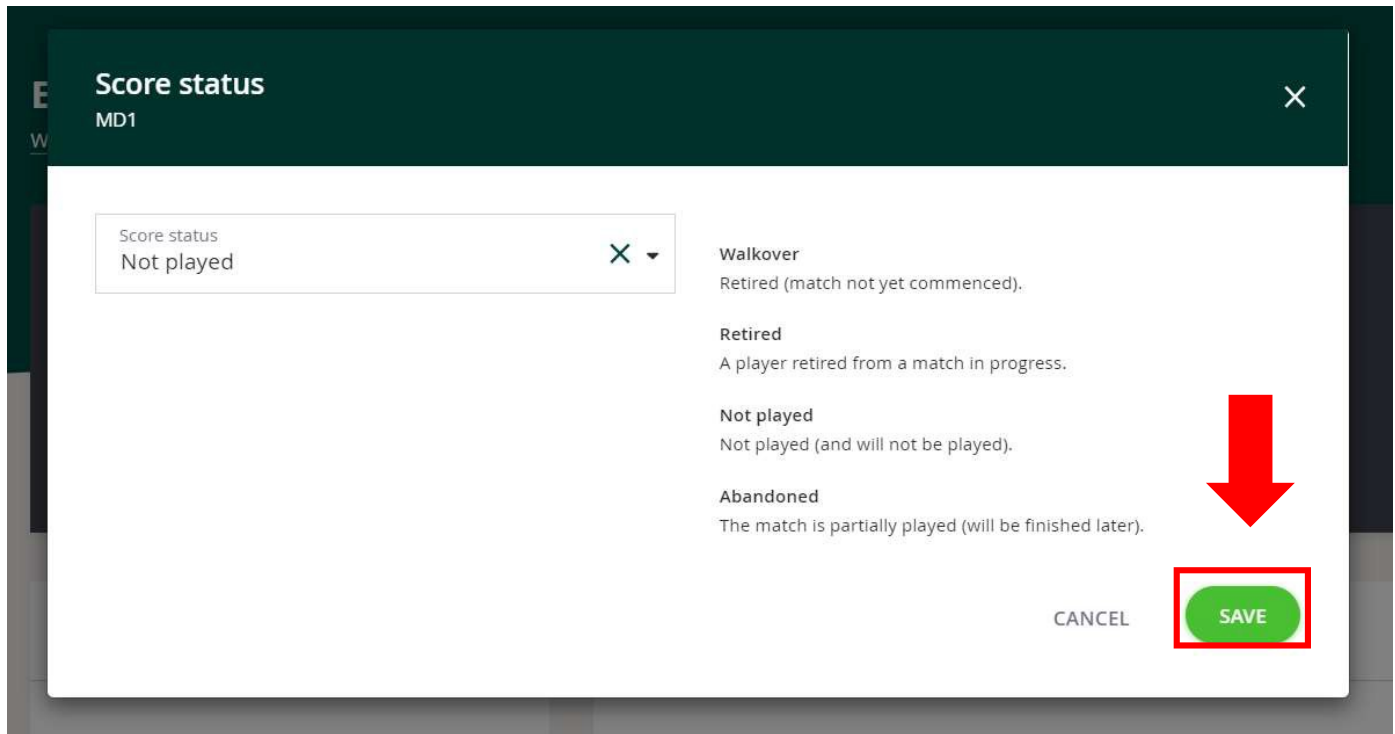
'Walkover' means the set will be awarded to the opposing team. Please select the winning team then save.



'Retired' means the set has been started, but the player decided forfeit the set to the opposing team.



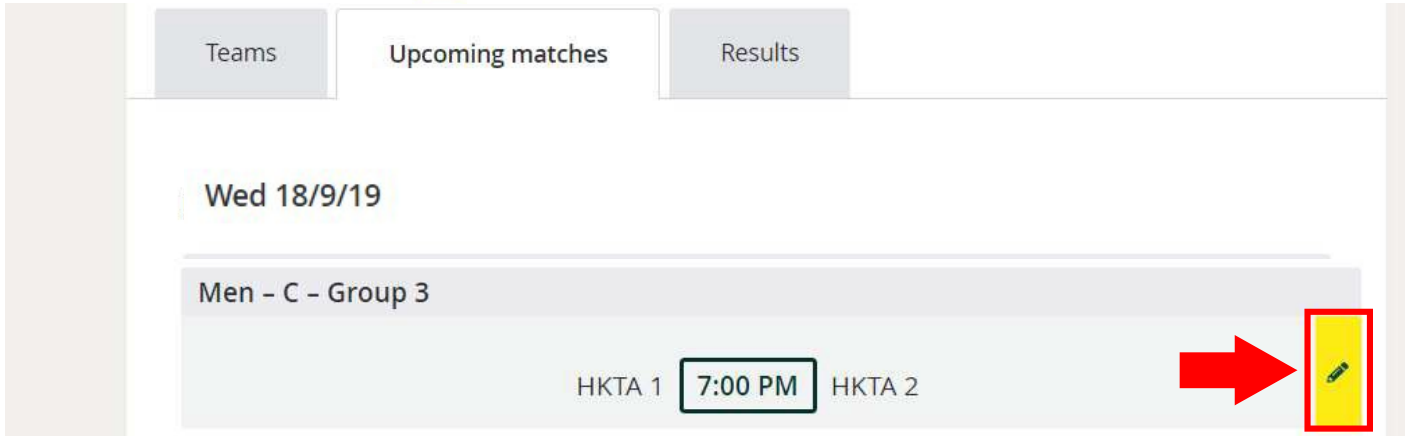
‘Not played’ means the set has not been started and both teams have forfeited the set.



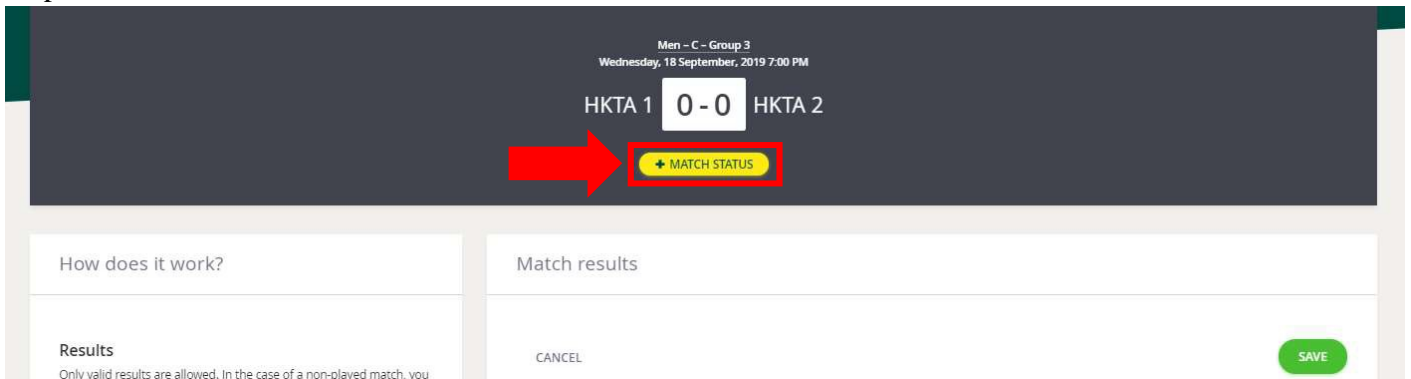
‘Abandoned’ is not applicable for HKTA league.

Postponement/Walkovermatch

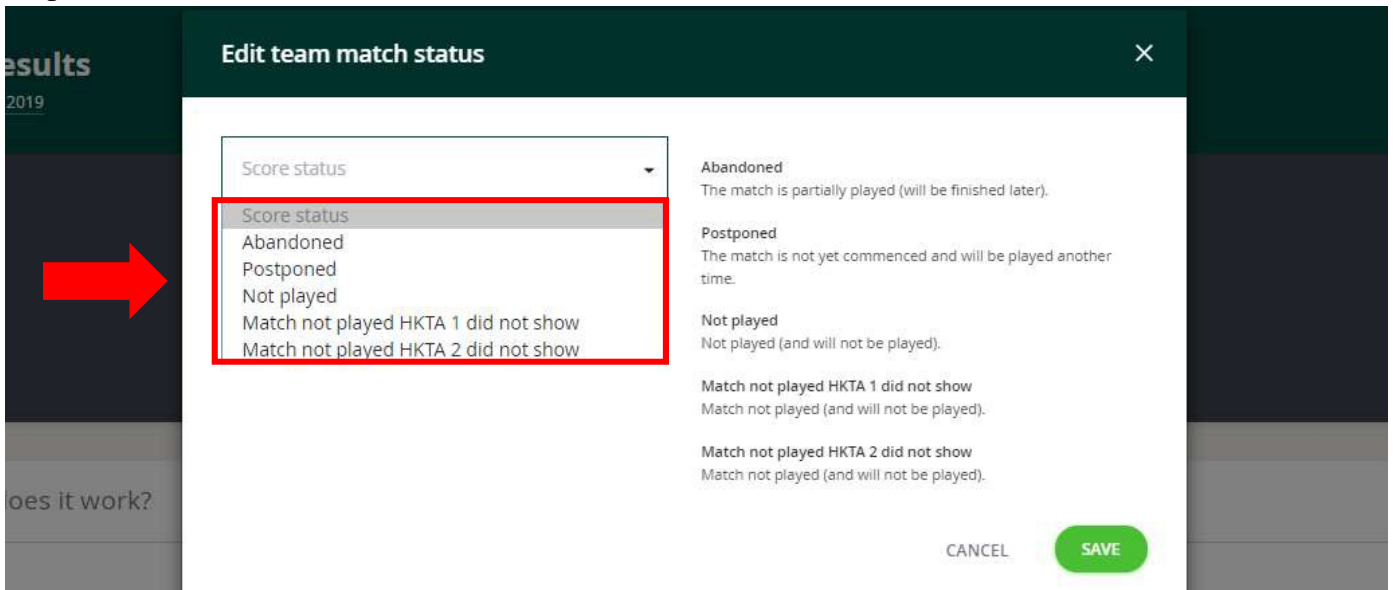
Step 1: Select match and click ‘’,



Step 2: Click ‘+MATCH STATUS’ under match score



Step 3: Select match status



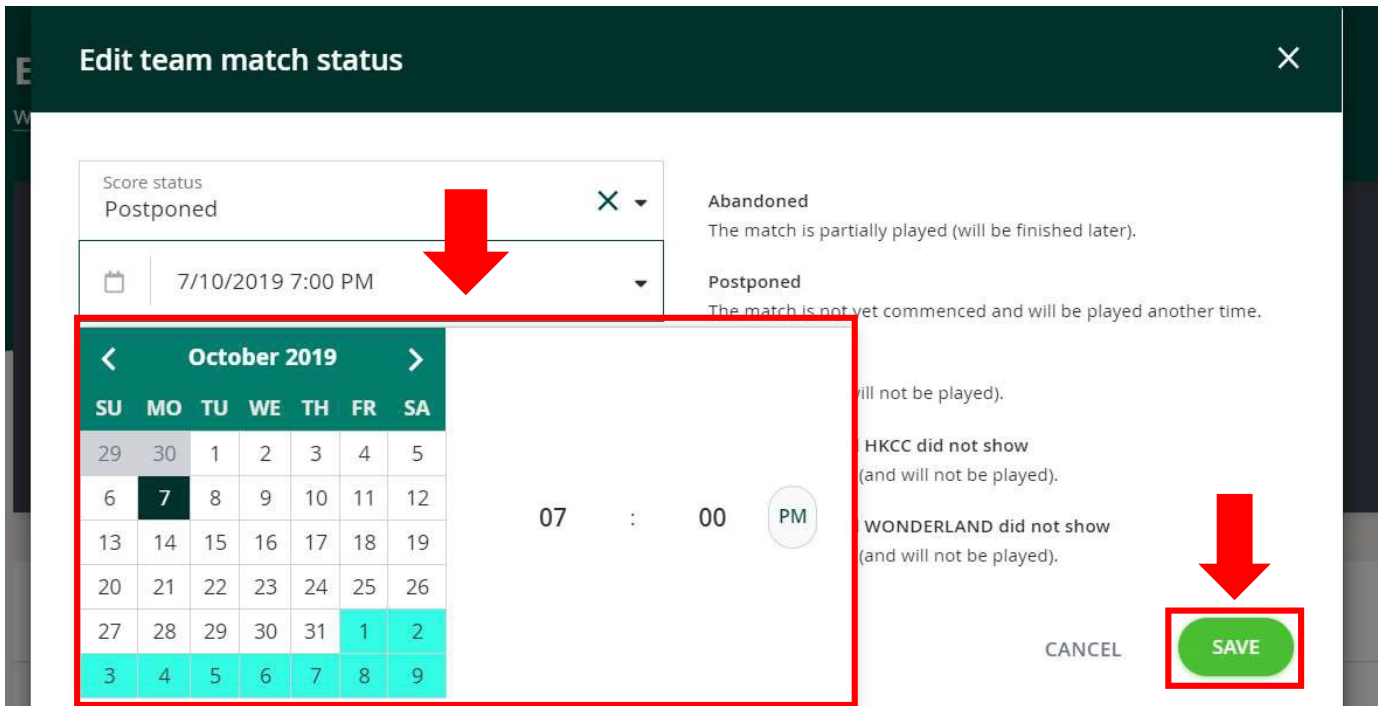
'Abandoned' is not applicable for HKTA league.

'Postponed' means there is mutual agreement between both teams to change the scheduled match date.

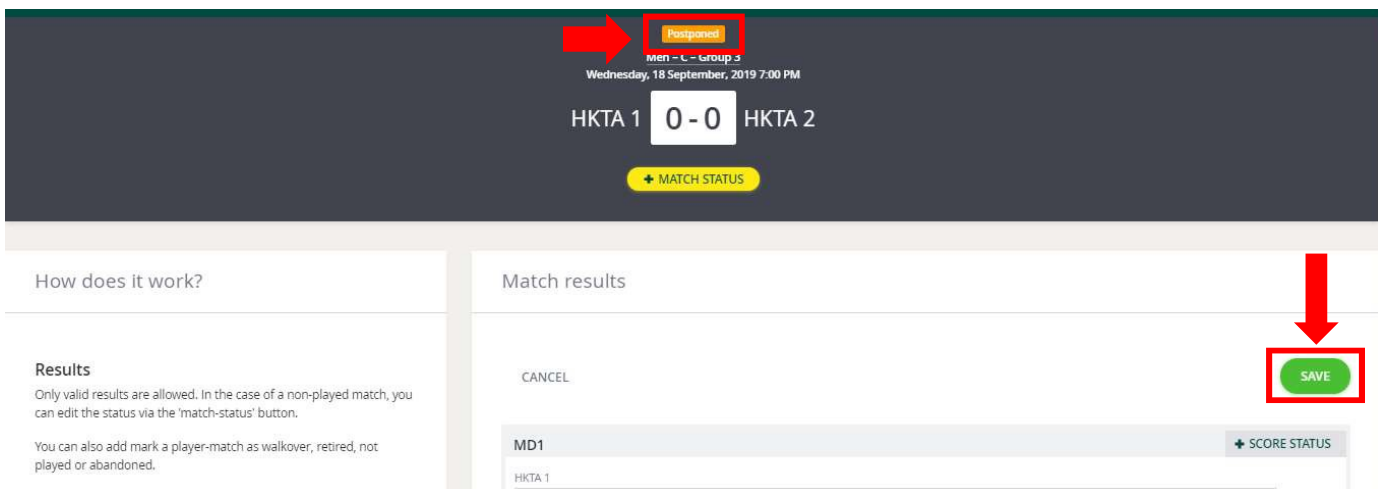
The home team is responsible to enter postponement information.

For Postponement

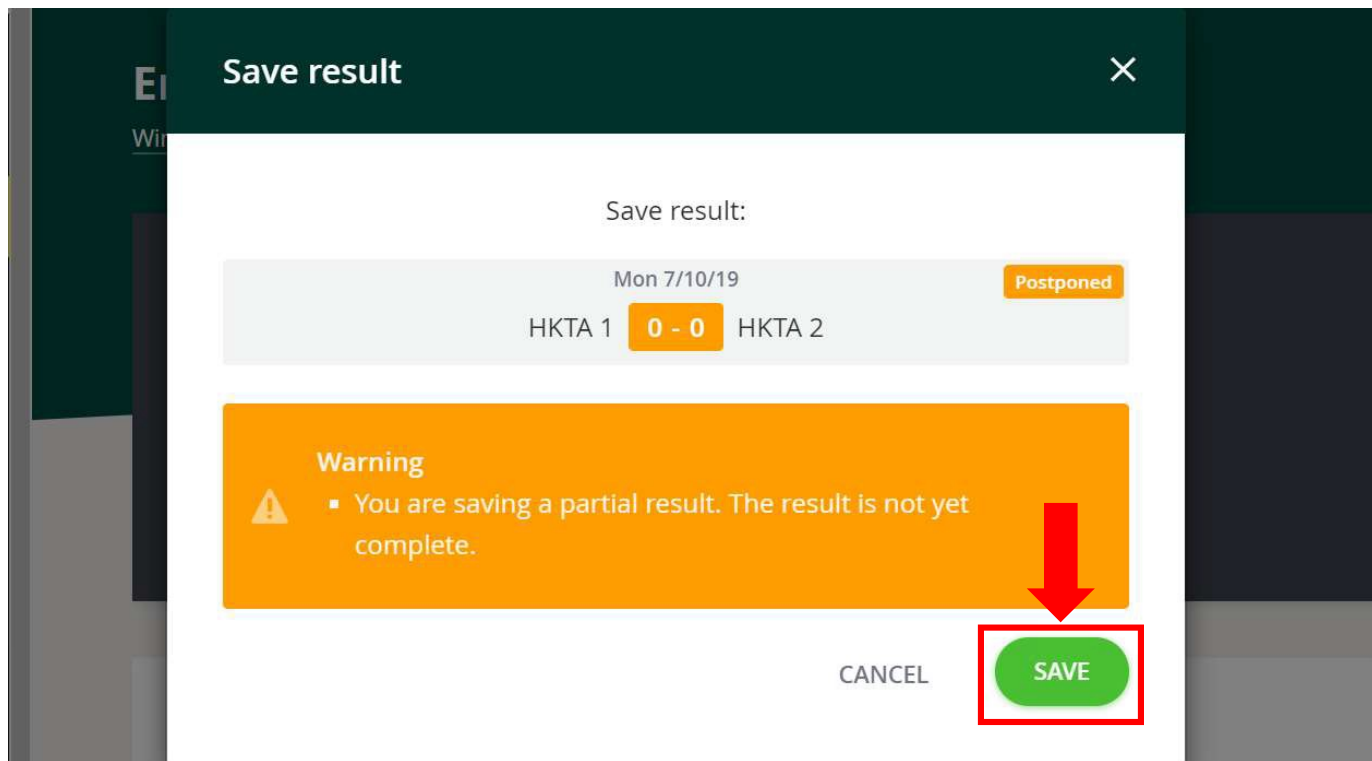
Step 1: Select 'Postponed', and choose the agreed Postponement Date and Time, click "SAVE"



Step 2: Please click 'SAVE'



Step 3: To confirm information, click 'SAVE'



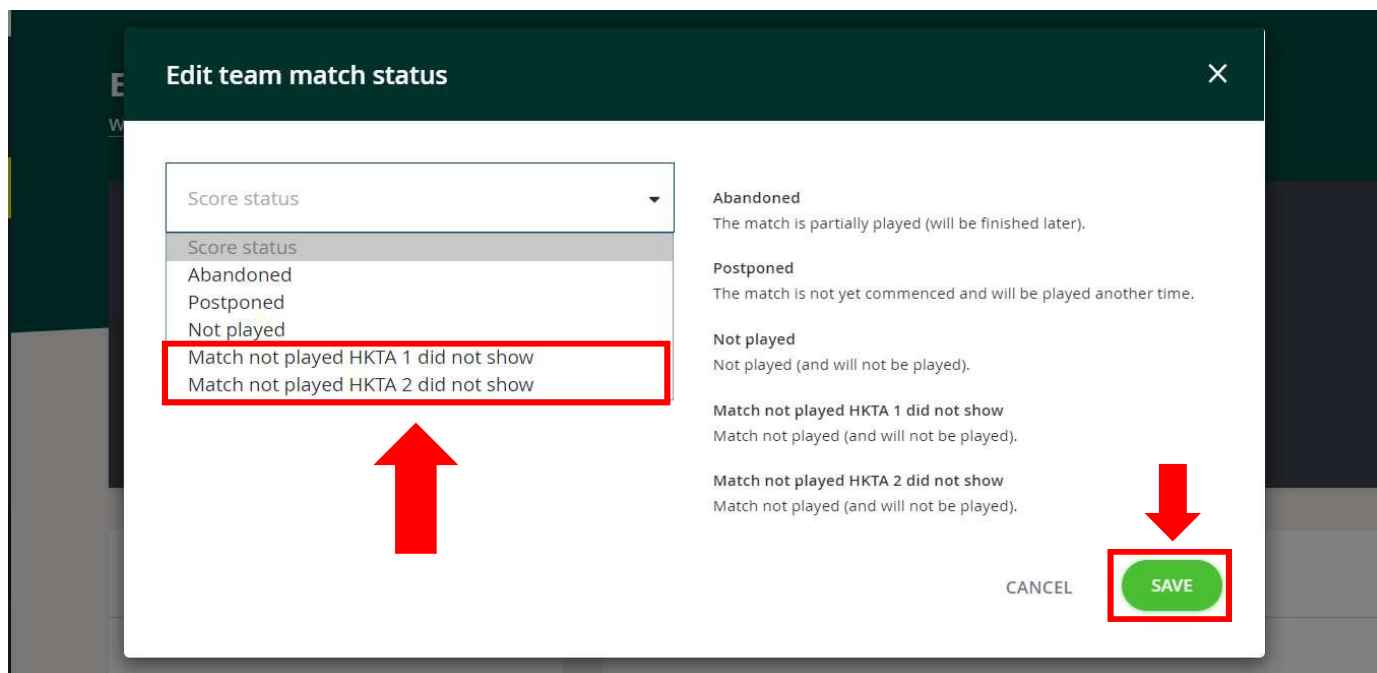
'Not played' means the match has not been started and the match will not be played.

Match Forfeited

Step 1: Select one of the below:

‘Match not played HKTA 1 did not show’ means that HKTA 1 team have given a walkover to HKTA 2. HKTA 2 team to submit the status, then click ‘SAVE’

‘Match not played HKTA 2 did not show’ means that HKTA 2 team have given walkover to HKTA 1. HKTA 1 team to submit the status, then click ‘SAVE’



Step 2: ‘No show’ will be displayed. To confirm, click ‘SAVE’

No show

Men - C - Group 3

Monday, 7 October, 2019 7:00 PM

(Original planned time: Wednesday, 18 September, 2019 7:00 PM)

HKTA 1 0 - 9 HKTA 2

+ MATCH STATUS

How does it work?

Results

Only valid results are allowed. In the case of a non-played match, you can edit the status via the 'match-status' button.

Match results

CANCEL

SAVE

MD1

+ SCORE STATUS

Step 3: Please click 'SAVE'

