

Pamphlet of Coach Licensing Scheme:

Target: Coaches

1. *What is the Coach Licensing Scheme?*

The Coach Licensing Scheme is the inaugural scheme launched by Hong Kong Tennis Association to address the needs of tennis coaching and ensure, upgrade and enhance coaching standards in Hong Kong.

The scheme incorporates four levels, which are:

- MTL - HKTA Mini-Tennis Licence Coach
- CL1 - HKTA Coach Licence 1
- CL2 - HKTA Coach Licence 2
- CL3 - HKTA Coach Licence 3

Coaches are required to obtain credit points to qualify for a two-year licence (except for the initial one-year licence).

2. *Why is the scheme so important?*

The scheme serves to:

- initiate and maintain tennis standards in HK,
- safeguard the interests of the tennis public,
- provide a formal recognition for the coaches,
- classify the ability levels of qualified coaches and
- implement the continuous professional development program for coaches in Hong Kong

3. *What is the difference between licensed and non-licensed coaches?*

What are the advantages of being a licensed coach?

Licensed coaches are entitled to the following benefits:

- have their names and qualifications listed on the HKTA website (www.tennishk.org),
- eligibility for professional and personal training and development in continuous education programs through clinics, forums, workshops and seminars organized by the HKTA,
- opportunities to upgrade personal qualifications through obtaining higher certifications under the new ITF - endorsed HKTA Coach Certification Scheme,
- promotion by HKTA of the significance, advantages and merits of

hiring licensed coaches and

- enjoyment of all other HKTA membership benefits

4. *How can the public locate and identify licensed coaches?*

Licensed coaches are listed in the HKTA website with relevant information and qualifications. All qualified coaches are issued with official Coach Licence Identification Cards.

5. *Who are eligible to obtain the coaching licenses?*

Anyone who meets the following requirements can obtain the license.

Eligibility for a coaching license is determined by the following:

- coaching qualifications recognized by the HKTA.
- holders of valid Hong Kong residency permits
- holders of official Hong Kong Work Permits
- abidance of the Code of Ethics and Conduct for Coaches as specified by the HKTA.

6. *How do I apply for an official coaching license?*

Applicants are requested to:

- complete and submit an Coaching Application Form
- fill in Credit Points Log Sheets (except for the initial first year)
- submit the Log Sheets with verification of records.
- sign an agreement to abide by the Code of Ethics and Conduct for Coaches to the HKTA Office.

7. *Where can I obtain the scheme materials and application forms?*

You can obtain the handbook and application forms:

- personally at the HKTA office
- by calling +852 2504 8266, or
- by logging on HKTA website (www.tennishk.org)

8. *When will the Scheme be launched?*

The scheme will be launched on 1 April 2003.

The deadline for coaching applications is 31st March of each year.

9. *How much is the licensing fee?*

A licensing fee costs HK\$800 for 2-year.