



Application Form

Organizer Information	
Name of Company/ Club:	
Contact Person:	Title:
Contact Number:	Fax Number:
Email:	
Address of Company/ Club:	

Tournament Information				
Name of Event:				
Format of Play: (E.g. Normal Set, Short set, best of three, Pro set)				
Events: Men's Singles <input type="checkbox"/>	Ladies' Singles <input type="checkbox"/>	Men's Doubles <input type="checkbox"/>	Ladies' Doubles <input type="checkbox"/>	Others: _____
Draw Size:	Draw Size:	Draw Size:	Draw Size:	Draw Size:

Court-booking Information		
Date	Time	Number of Courts

Officials Required: (Please tick the required position)	
Referee 總裁判 <input type="checkbox"/> x _____	Roving Umpire 裁判(流動) <input type="checkbox"/> x _____
Chief Umpire 裁判長 <input type="checkbox"/> x _____	Chair Umpire 裁判(凳上) <input type="checkbox"/> x _____
AND	Line Umpire 司線員 <input type="checkbox"/> x _____

Officiating Information

Major duties of different officials in a tournament:

Referee: Prepare draw and schedule of the tournament. Present whenever matches are being played.

He/she is the final authority of all ruling questions during the event.

Chief Umpire: Present whenever matches are being played. Supervise umpires' duties. Appoints and replaces or reassigns, when necessary, Chair Umpires, Line Umpires, and Net Umpires in a tournaments.

Chair Umpire: Calls the scores and calls the lines when no Line Umpire is assigned. He/She is the final authority on all questions of fact during match

Roving Umpire: Settle court disputes; overrule players when a clear mistake by player is made.

Line Umpire: Calls all balls on his/her assigned line

Hourly Rate of Officials:

Official:	Rate/ hr
Referee	\$78/hr
Chief Umpire	\$78/hr
Chair Umpire	\$56/hr
Roving Umpire	\$56/hr
Line Umpire	\$56/hr

Remarks:

-Minimum employment duration is 3 hours

-Administration Fee will be charged for officials hiring (Range from \$500-\$1000)

-Travel Allowance will be charged \$30 per day for umpire (New Territories region)

Signature & Company Chop	Date
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Enquiry: Jesper Chow (Direct Line: 2504 8271, Fax number: 2894 8704 Email: jesper@tennishk.org)