

HKTA Coach Certification Scheme 2011 Development Coach Course (Endorsed by ITF) Course Outline (DC-11)

Deadline: 17 Jul. 2011

1. Introduction

A Development Coach Course under the HKTA Coach Certification Scheme 2011 in conjunction with International Tennis Federation (ITF) is now open to candidates, on a **first-come-first-served basis**.

2. Course Schedule

A Development Coach Course has been arranged in 2011. The schedule is as follows:

Course Code	Quota	Duration	Date	Time	Venue	Course Fee
DC-11	12	9 Days	Pt.I: Aug. 7-8 & Oct. 25-26, 2011 Pt.II: TBC (Feb-Mar. 2012)	8:30am– 4:30pm	HKTA Tennis Centre at Kln Tsai Park	HK\$6,000

❖ Part II schedule is tentative and will be finalized in January, 2012. Participants will be informed individually.

3. Pre-requisites to the Course / Pre-selection Assessment

Candidates must at least possess HKTA Elementary Coach Certificate or the equivalent as deemed fit by the Education and Qualification Committee of HKTA.

In addition, candidates will be inform to attend a **pre-admission “Playing Ability Test”** to demonstrate that their tennis playing ability is up to a level required by the HKTA. (i.e. to be able to feed, play and rally at an acceptable standard)

4. Course Components

The Development Coach Course consists of the following two parts:

- a. Theory – specific to tennis
- b. Practical aspects – specific to tennis

The current training course focuses on parts (a) and (b) whereas, to obtain an **Development Coach Certificate**, candidates should complete the following parts (c) and (d) in due course upon successful completion and passing of parts (a) and (b).

- c. General sports theory course (Level 2) (conducted by Hong Kong Sports Institute)
- d. Practical coaching experience – 16 hours

The primary teaching language will be English, with Cantonese as a supplementary language. Some components of the course may be conducted in English. The majority of the course materials will be in English.

5. Qualification to be obtained

- ◆ A **Certificate of Attendance** will be given to all participants who have maintained **full** attendance at the end of the Course.
- ◆ Upon successful completion of the Development Coach Course, candidates are eligible to apply for **the HKTA Temporary Coach License (CL 2)**.
- ◆ As soon as candidates have acquired passes in the Practical coaching experience and in the General Sports Theory, an **Development Coach Certificate**, issued by the HKTA in conjunction with the ITF, will be given to the candidates, and the candidates will be eligible to apply for an **HKTA Coach License (CL 2)**.

6. Examination and re-test

A written examination and four practical examinations will be conducted in the following manner:

Component	Examination Format	Venue
(a) Tennis Theory	Written (in English and in Chinese)	Classroom
(b) Practical Test	On-court 1. Playing Ability 2. Individual Lesson Coaching Test 3. Group Lesson Coaching Test 4. Demonstration Test	On-court

- ✧ Candidates who fail the written test in part (a) may repeat this test at a later date. They do not have to repeat the whole course.
- ✧ Candidates who fail one of these three on-court tests (individual lesson coaching test, group lesson coaching test and the demonstration test) in part (b), can apply for a retest; however, candidates who fail more than one of these tests will have to repeat the whole course.
- ✧ Candidates who fail the Playing Ability test in part (b), will have to repeat the whole course.
- ✧ Candidates can have a maximum of two attempts for one retest. The retest must be done during the immediate courses following the original test.
- ✧ Candidates need to pay for any re-test. The retest fee is HK\$1,000.

7. Training Materials

ITF Coaches Manuals will be provided to all candidates free of charge.

8. Application and Course Fee

Candidates who are interested in taking the above Course are required to complete the attached Application Form and return it by hand, by fax or by mail to the HKTA office **before 17 Jul. 2011**.

For those who are admitted to the course, a course fee of HK\$6,000 is required.

A crossed cheque in the amount of HK\$6,000 should be made payable to the "Hong Kong Tennis Association Ltd."



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Application From

Deadline: 17 Jul. 2011

備註: 1. 請將填妥之申請表格, 連同學歷/專業資格證書副本, 傳真 (2894 8704)、郵寄或親身交回『香港網球總會』。
地址: 香港銅鑼灣掃桿埔大球場徑一號奧運大樓 1021 室

2. 本會將於甄選期間要求申請者出示有關第 2 及第 3 部份所申報之學歷證書及工作經驗證明文件以供核對。

3. 申請者所提供之資料將用作甄選或其他有關事宜, 並會供本會有關部門、委員會或其他處理甄選事宜之人士查閱。甄選程序完成後, 未獲取錄之申請者資料, 當無需保留時將全部銷毀。

Notes: 1. The completed application form, together with copies of academic credentials/professional qualifications, should be sent to 「Hong Kong Tennis Association」 by fax (2894 8704), by post or by hand.

Address : Room 1021, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong.

2. Applicants will be required to produce documentary evidence pertaining to the qualifications and working experience (where appropriate) in Sections II & III for verification in due course.

3. The information provided will be used for selection and other related purposes in the Hong Kong Tennis Association. It may be accessible to offices, committees or persons who will process selection matters. Information on all unsuccessful candidates will be destroyed after the recruitment exercise when no longer required.

1. 個人資料 Personal Particulars

中文姓名： Name (Chinese) :	英文姓名： Name (English) :
年齡： Age :	出生日期： Date of Birth :
香港身份證號碼： HKID No. :	*手提電話號碼： *Mobile No. :
稱謂：# 先生 / 女士 / 小姐 Title : # Mr. / Mrs. / Miss	傳真號碼： Fax No. :
住址： Home Address :	
*電郵地址： *E-mail Address :	
(註: 所有資料及通知將以電郵及電話短訊發出/ Note: Details and confirmation will be sent by Email and SMS)	
課程編號： Course Code : DC-11	
課程費用 / Course Fee : HK\$ 6,000	
<input type="checkbox"/> 支票 / cheque (請將支票連同此表格寄回本會 / Please send the cheque and this form to HKTA office) <input type="checkbox"/> 信用卡 / credit card (請填妥以下資料 Please fill in the following details) <input type="checkbox"/> Visa <input type="checkbox"/> Master Name of Card Holder 持卡人姓 _____ Credit Card Number 信用卡號碼 _____ Expiry Date 有效日期至 _____ Signature 簽署 _____	

2. 學歷 Education

由 From	至 To	學校名稱 Name of School	肄業班級/ 所獲資格或學歷 Classes Attended / Qualifications Obtained	頒發年份 Year of Award
月 / 年 mth / yr	月 / 年 mth / yr			



3. 工作經驗 Working Experience *

由 From	至 To	公司名稱 Name of Company	職位 Title	全職 Full-time	兼職 Part-time
月 / 年 mth / yr	月 / 年 mth / yr				

4. 教練資格 Coaching Qualifications *

名稱 Name	級別 Level	獲取日期 Acquired Date

5. 網球執教經驗 Coaching Experience *

日期 Date	項目/課程名稱 Event / Programme

6. 比賽成績 Tournament Results *

日期 Date	比賽名稱 Tournament	主辦單位 Organiser	成績 Results

7. 其他資料 Others

嗜好及興趣： Hobbies and Interests：	
語言： Language：	

* 如提供之空格不夠使用，請另行附頁填寫 Please use additional sheet(s) if necessary.

8. 聲明 Declaration

本人謹此聲明以上所提供之資料均屬真實，且並無故意虛報資料或隱瞞重要事實，如有需要，本人將提供有關身份及資歷文件之正本予香港網球總會查核。

I declare that the information given above is correct and complete to the best of my knowledge with no false information given or any material information withheld. If necessary, I will produce the original copies of all identification and qualification documents as required by the Hong Kong Tennis Association.

日期

Date : _____

簽署

Signature _____